

LANE END PARISH COUNCIL

MINUTES OF FULL COUNCIL MEETING

Held on 6th October 2008 at 7.30 pm in the Sycamore Room of

Lane End Village Hall.

ATTENDANCE: Councillors Wright, Achurch, Coulter, Detsiny, Fitzpatrick, Lumbers, Mansell, Pullen, & Stewart.

CLERK: Mandy Dunning

MEMBERS OF THE PUBLIC: Mr B Edgley & Mr M Watson

<p>1. PUBLIC QUESTIONS</p> <p>Mr Watson remarked on the Parish Plan and the quality of the document itself and requested to be included with both the Business & Community Working Groups; his details were given to Cllrs Achurch & Fitzpatrick respectively.</p> <p>Mr Edgley concurred that the document and graphics were excellent.</p> <p>2. WELCOME TO NEW COUNCILLOR</p> <p>Cllr Wright advised this item was to be deferred as Cllr Dunn was currently working in Sweden and unable to attend to make his declaration of office.</p> <p>3. APOLOGIES & DECLARATIONS OF INTEREST</p> <p>There were no apologies all members present. No declarations of Interest were made.</p> <p>4. MINUTES</p> <p>The Minutes of 1st & 15th September were agreed as a true and correct record.</p> <p>5. REVIEW ITEMS</p> <p>a) Youth & Community</p> <p>- LESA Business Plan Update</p> <p>Cllr Davis advised he had delivered the two model Business Plans to the LESA Committee, individuals had been assigned to tasks. This had generated a number of questions which was a positive sign. The Plan should be ready to be delivered and presented to Full Council in December. However difficulties had been experienced with the Committee Meeting schedules which have made it difficult for Cllr Davis to drive this forward quicker.</p> <p>- Clarion V, report of collated queries & responses. (Pre-reading)</p> <p>Cllr Wright asked if everyone had read this report, the Councillors confirmed they had. She asked for comments on the report.</p> <p>Cllr Detsiny stated that perhaps he had been over zealous in the original proposal and had not considered all the pitfalls associated with the change. Cllr Coulter concurred with these remarks, stating that he too had been attracted by the original proposition but in hindsight and on reflection having considered the report this was not perhaps the best option available. Cllr Mansell commented on the lack of control to the content of the publication, Cllrs Wright & Fitzpatrick agreed with this. The Clerk stated that she too had given consideration to the enhancement of Clarion with the input of Cllr Dunn's journalistic skills which had already been offered, the Clarion V had scope for further improvement for example with only two further Editions per year it would become a bi-monthly publication.</p>	<p>Note: the meeting was recorded to assist with the capture of the minutes.</p> <p>Action: Clerk to add to December Agenda. Done.</p>
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Council resolved that this merger was not in the best interests of the Clarion V at this present time, and that it goes back to the Communications Group for further consideration.

Action: Communications Group (Lead Cllr Detsiny)
Action: Clerk to advise Jan Ridley Done

b) Highways – No items tabled for this section

c) Open Spaces –

- Drainage proposal for Cadmore End Common

Cllr Stewart had produced a plan of works, which was not to scale, that was circulated amongst Members to view. A copy is associated with these Minutes. Cllr Stewart suggested that the works would be in the region of £8k to undertake, which include a soak away on the Common and silt traps to either side of the road. Quotes will need to be obtained for the scheme, Lester's & Dowdy's would be considered when going to tender.

Cllr Wright suggested that it was an opportunity to explore putting in a submission for the Delegated Budget Scheme via the Local Community Partnership, if Council were prepared to fund the excess of project ceiling costs (£5k), the scheme may well be adopted. Cllr Stewart advised it was not a difficult project, and within the capabilities of many local contractors.

Cllr Wright & Fitzpatrick stated that consultation would be needed with the residents of the area, and probably a public meeting would need to be held.

Cllr Coulter stated that in advance of considering the Delegated Budget Scheme it would be sensible to 'score' the project against the criteria provided.

Cllr Wright asked how the soak away would be covered; Cllr Stewart confirmed it would be soil and grass, so that the Common appeared to be returned to its former state.

Action: Cllrs Coulter & Stewart

The chosen contractor will need to liaise with BCC due to the nearness to the edge of the highway.

Cllr Stewart re-iterated it was a very simple job and agreed to raise the statement of works specification for the contractor and the project.

Action: Cllr Stewart

Council resolved to proceed with the project and find the funding from whatever sources available, including the Precept.

6. ACTION POINT REVIEW

All items on the Action Point Review dated 5th March, 16th April, 2nd July and 19th November are long standing items that remain to ensure that they are not overlooked. Cllr Wright asked if any further actions had been fulfilled, since the circulation of the pre-reading.

Cllr Coulter asked for the comments against the Church Road lighting requirement to be amended to read 'Report back by January 09' action by the Environment and Planning Group.

Action: Clerk Done

Cllr Achurch stated that the path by the Management Centre was narrow and unlit; the bank was encroaching on the path, therefore to assist with identifying the ownership of the land and area in question he agreed to take some photographs.

Action: Cllr Achurch.Done

The Clerk advised no queries had been raised on the Y&CC Leases. Cllr Detsiny updated Council on the current situation with the Leases. They were ready to sign apart from minor typographical changes, but BCC had sent all three to the Headmistress at the school for comment, even though they are not signatories to the leases. Nigel Finn is due to visit the Headmistress to explain that the Governors do not need to be involved, and that she will only be required to sign the Management Agreement in her capacity as a trustee, and not as a representative of the school. As the Management Agreement is only required to be signed within six months of the other two, Chris Gentry will be asked to raise the other two for Council to sign.

Action: Cllr Detsiny

The Clerk advised no response or acknowledgement had been received concerning the damage to the School Common at Cadmore End.

The Oakshaw proposal is to be returned to the Open Spaces Committee to provide costings and a way forward, Cllr Lumbers has submitted tentative figures for consideration within the precept.

Action: Open Spaces Committee.
Done

Cllr Fitzpatrick advised that the item for the Community Self Help Plan was discussed by the Parish Plan Steering Group and initial enquiries are in the process of being made, and hopefully there should be significant progress made by the year end.

Cllr Wright confirmed those actions discharged and carried forward.

7. FINANCE

- Approval of the Accounts for October.

The Clerk had previously circulated the Income/Expenditure sheet, Budget sheet, and bank reconciliation document to the members of the Finance Committee in line with the revised Committee remits. Copies were provided to the other Councillors for their records.

Cllr Detsiny recommended to Council the approval of the Expenditure Accounts for October, which was seconded by Cllr Coulter.
Council resolved to accept the recommendation.

8. MINUTES OF WDALC (Pre-reading & Unconfirmed)

Cllr Wright stated that the pre-reading supplied was from the meeting she attended held on the 17th September.

This was brought to Council attention for two purposes; the Local Community Partnerships and the Standards Boards. On the latter point it appears that it is Parish Councillors who are in the main those falling foul of the Standards which had highlighted the need for training. Hence the 20 places being made available at Green Park in November and additionally local training will be offered. It is important that everyone attends, because this Code of Conduct only came into force in May 2007, and therefore the way it works in practice need to be clearly understood by Councillors to ensure they act appropriately within the Code.

The Local Community Partnerships briefing was attended by the all of the local Parish Chairman, the content of the Paper entitled Constitutional/Operational Issues for LCP's/LAF's was shared and a copy is associated with these Minutes. The meetings will be quarterly, and the Delegated Budget (previously mentioned at point 5c) was discussed, in total it is £125k which was initially spread across the whole District it is now being split between the four Local Community Partnerships. The portion allocated to our local area is £33.5k. Previously submissions for the Delegated scheme were permissible up to £10-12k, this has now been lowered to £5k therefore this slightly curtails the schemes considered. Every Chairman present made it clear that these groups needed to be action based and not discussion forums.

9. CONFIRMATION OF REPRESENTATION TO THE SOUTH WEST CHILTERNES & MARLOW LOCAL COMMUNITY PARTNERSHIP.

Each Parish is entitled to two Council representatives. Cllr Wright stated that she and Cllr Fitzpatrick had already attended on behalf of Council, and asked if Council would endorse them as being the representatives for this group.
Council resolved that Cllrs Wright & Fitzpatrick should be the representatives.

Action: Cllrs Wright & Fitzpatrick to submit fresh register of interest forms.

10. CLERK'S REPORT

Point 1. Transport & Air Quality plan. Copy to Cllr Mansell.

Point 12. Byelaws – passed to Cllr Lumbers

Point 13. M40 CEG noise report. Copies to Cllrs Wright & Mansell

The Clerk highlighted points 10 & 14: -
10 in that the External Auditor had issued the Certified Notice of the Annual Return of Accounts, and the Accounts had been returned without query;
14 concerning the Department of Transport & WAP JCC, the Clerk reported that the final response was yet to be received.

Cllr Coulter made reference to point 18. The Clerk advised that if Council were to make the Website IE6 compatible then some of the definition to the graphics would be lost additionally from the stats received; only 3% of the total numbers visiting the website fell into the IE6 category.

Cllr Mansell asked if, when WDC replaced the bench, could it be placed closer to the path, the Clerk stated she would ask, but did not know if this would be possible. Cllr Lumber asked if the commemoration would be replaced, the Clerk advised that she had already enquired and this had been declined as it is not WDC's policy.

The Clerk confirmed the attendees to the meetings detailed in the Meetings & Reports received and Cllr Mansell confirmed that he will attend the Rural Forum on 9th October.

The Documents detailed in the Meetings & Reports received were circulated amongst the Councillors.

11. MEMBERS QUESTIONS & STATEMENTS

Cllr Fitzpatrick advised that she and Cllr Coulter had presented the Parish Plan to LEOPAG which was well received, a number of the attendee's stated they had not received a copy however this was being addressed. The issues raised had been collated, and these were in the main the same as those already highlighted by the original questionnaire.

Cllr Detsiny advised that he was unable to make 20th Finance Committee and therefore a new date was to be agreed.

Cllr Detsiny reported that the Street Dreams research will start in December.

Cllr Achurch advised the first meeting of the Business Section of the Parish Plan was held on 9th September, they had discussed the plans for the Job Fair. David Shufflebotham has agreed to undertake a number of tasks which also included a meeting with the LE Business Forum to discuss this with them. He has also agreed to go to the wider business community for input with regard to recruitment requirements in the current economic climate, a copy of the meeting notes have been provided to the Clerk and they are on file. The next meeting is scheduled for 14th October.

Cllr Davis raised the issue of the potential encroachment by April Cottage, Cllr Pullen advised he has visited the site and he states that it could still be considered as accessible. Cllr Detsiny felt that with the strength of feeling from the local residents something needs to be done. Cllr Wright advised that it was something that should be given some thought and brought back to Council at a later stage.

Cllr Lumbers enquired whether the situation with the hedge by the playing fields had made any progress; Cllr Davis advised that a meeting was scheduled with the residents of Little Dene and Mr Cheesewright.

Cllr Pullen advised of a village in Kent that had paid for its own PCSO and the crime rates had fallen by 66% according to the press cutting.

A meeting attended by Cllrs Wright & Fitzpatrick on 16th September had a presentation by the Fire Service, who has issues with people parking inappropriately; they have produced a sticker which states "please think about us". The Fire Service was also promoting their free home fire safety checks and smoke alarms.

Action: Clerk Done.

Note: Arranged for 15th October.

The meeting had also promoted the free bus service between Wycombe and Stoke Mandeville Hospitals for both visitors & attendees.

Cllr Wright reminded Council the arrangements for Christmas dinner need to be finalised, and December 19th 19:00 for 19:30 at The Peacock was confirmed. Choices for meals need to be supplied to the Clerk by 20th October.

Guests need to be confirmed, Sue Atkins, Bob & Bärbel Cheesewright, Daniel O'Driscoll have already been suggested, Mr & Mrs Ken Edwards, Mr & Mrs Osborn & Mr & Mrs Edgley were also suggested.

There being no further business the meeting closed at 8:42 pm

Action: All

Signed.....
(Chair)

Date.....