

LANE END PARISH COUNCIL



Telephone No: 01494 883845

C/o Beech House  
39 Beech Avenue  
Lane End  
HIGH WYCOMBE  
HP14 3EQ

E-Mail: [clerk@laneendparishcouncil.org.uk](mailto:clerk@laneendparishcouncil.org.uk)

**To all Members of the Full Parish Council**

You are hereby summoned to attend a Full Parish Council Meeting of Lane End Parish Council to be held in the Sycamore Room of the Village Hall on Monday 3<sup>rd</sup> August 2009 at 7:30 p.m. for the purpose of transacting the following business.

- 1) **Apologies:** To receive apologies and to approve reasons for absence
- 2) **Declarations of Interest:**
  - a) Register of Interests: Councillors are reminded of the need to update their register of interests
  - b) To declare any Personal Interests in items on the Agenda and their nature
  - c) To declare any Prejudicial Interests in items on the Agenda and their nature(Councillors with prejudicial interests must leave the room for the relevant items - Code of Conduct para 12(2))
- 3) **Public Questions:** The meeting will be adjourned for Public Question time (maximum 20 minutes)
- 4) **Minutes:** Approval of Off Camera Minutes of 16<sup>th</sup> March, two Off Camera Sessions 6<sup>th</sup> April, FPCM 6<sup>th</sup> July, & Committee Minutes 20<sup>th</sup> July.
- 5) **Action point review:** - from pre reading summary to agree those actions discharged and carried forward
- 6) **Finance:** - Approval of payment of Accounts for August 09
- 7) **Co-Options to Vacancies:** To receive recommendations post interviews and endorse co-options.
- 8) **Village Car Parking:** To receive an update from Cllr Coulter
- 9) **Moor End Common Sustainable Development Fund Bid (CCB):** Update on situation
- 10) **Wycombe District Council Consultation on Site Allocations.** Give consideration to and agree feedback
- 11) **Notice Board Damage:** To agree approach to repairs.
- 12) **Clerk's report:** including Correspondence and Reports received (List as pre-reading, items will be circulated by the Clerk on request)
- 13) **Invitations to Meetings and Reports received:** To confirm attendees, & agreement on Consultations received
- 14) **Councillors reports and items for future agenda:** Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.  
(Councillors are respectfully reminded that this is not an opportunity for debate or decision making)

**NEXT MEETING:** To confirm that **exceptionally** the next **Planning Committee Meeting will be held on Monday 17<sup>th</sup> August 2009** from 7:30 pm in the Sycamore Room of Lane End Village Hall.

**Closed Session:** *In accordance with LGA 1972 Section 100A ss4 & LGA 1972 Section 100B ss2*

- 15) **Agreement to content of Outstanding Off Camera Minutes:** 6<sup>th</sup> & 20<sup>th</sup> July Circulated as pre-reading by Cllr Coulter
- 16) **Previous Clerk's Correspondence:** To give further consideration.

Signed

*M J Dunning*

Clerk

28<sup>th</sup> July 2009