

**LANE END PARISH COUNCIL
MINUTES OF THE FULL PARISH COUNCIL MEETING
Held on Monday 04th July 2011 at 7.30 pm in the Sycamore Room.**

ATTENDANCE: Councillors Coulter, Detsiny, Dunning, Harris, Nicolson, Osborn, Pullen, Simmons, Smith, Stewart.

CLERK: Hayley Glasgow.

MEMBERS OF THE PUBLIC:

<p>1) Declaration of Acceptance and Register of Members Interests. Cllr Smith signed the Declaration of Acceptance and Register of Members of Interests.</p> <p>2) Apologies for absence. Cllr Wright.</p> <p>3) Declarations of any personal or prejudicial interests. Cllr Dunning declared an interest, agenda item 7 - Youth Clubs. Cllr Osborn declared an interest in agenda items 8 & 16 - Ditchfield Common and agenda item 11 - Wycombe Community Stadium. Cllr Detsiny declared an interest in agenda item 15, Planning - The Old Cottage and The Old Sun. Cllr Harris declared an interest in agenda item 10 - Allotment Rents.</p>	<p>Action – Clerk to send Reg of Members Interests</p>
<p>MEETING CLOSED FOR PUBLIC QUESTIONS MEETING RE-OPEN</p>	
<p>4) Minutes: Approval of the Full Minutes and Closed Session Minutes of 06th June 2011. Approval of the Extraordinary Meeting Minutes and Closed Session Minutes of 13th June 2011. The minutes were agreed as a true and accurate record. The Chairman signed off the Minutes.</p> <p>5) Action point review: from pre reading summary to agree those actions discharged and carried forward. Council noted the Action Point Review</p> <p>6) Finance :</p> <p>I) Approval of payment of Accounts for June 2011. Council agreed the payments for June 2011.</p> <p>II) Expenditure against Budget. Council noted the budget report.</p> <p>III) Year End Accounts: Sign off the Accounts Year Ending 31st March 2011. Council agreed to sign off the accounts for the year ending 31/03/11 and the Internal Auditor Report.</p>	
<p>IV) Donation to Oasis Project. Council agreed to donate £1,500.</p> <p>V) LESA / Foyles War. Meeting Closed at 19.58 to refer to Sue Atkins, meeting re-opened at 20.00. It was agreed to defer this item to the next FPCM, to await documents from Cllr Wright.</p>	<p>Action – Clerk to write to Oasis and arrange a cheque.</p>
<p>7) Youth Clubs. Meeting Closed at 20.02 to refer to Sue Atkins, meeting re-opened at 20.16. Council were as a whole in favour of the donation but were mindful of the cap on the S137 donations. Council would like to see a business plan of where the money would be spent. Council were minded to give a commitment of a donation for 2 years however it would like to see how things have progressed.</p>	<p>Action – Clerk to write to S Atkins confirming decision.</p>

It was agreed that Council would donate £5,000 to support the Senior Youth Club in the current year and would earmark £5000 in the budget for 2012-13 to continue its support subject to a review of the progress made during the current year.

8) Ditchfield Common.

It was reported that the Council had made 2 offers to the agents which have both been declined. Council will further consider Ditchfield Common in Closed Session.

9) Lane End Sports Association.

Cllr Detsiny detailed a summary of an action plan for a working group for LESA. Council agreed to form a working group including Cllr Stewart, Cllr Simmons and Cllr Wright who had all already expressed an interest prior to the meeting. Cllr Coulter would also like to contribute to the working party and the group may engage members of the public for information etc.

The working group will compile a report and bring back to Council at a future meeting.

10) To consider allotment rents.

It was agreed to defer the agenda item as Council would like further information on the ongoing maintenance costs, i.e. water rates etc. (not new supply costs).

11) Wycombe Community Stadium.

The Chairman detailed an update on the Wycombe Community Stadium. LEPC has been invited to meet with members of WDC and the Chief Executive on 05/07/11 along with other groups. LEPC will be representing what we have already agreed and put in the formal domain.

12) Clerk's report: including Correspondence and Reports received.

Councillors noted that the Clerk would be instructing Flare to undertake the boiler repairs at the LEYCC. It was agreed that a letter would be sent to the LEYCC stating that Council did not accept responsibility for the repair but would undertake it as a goodwill gesture.

A parishioner had requested a copy of an easement granted by the Council. The Clerk could not trace a signed copy of this easement but in any event had been advised that this could not be provided to a third party. The Clerk would advise the parishioner accordingly.

The Bolter End road signs are now complete and installed.

13) Invitations to Meetings and Reports received: To confirm attendees & agreement on Consultations received.

Council noted the report.

14) Matters raised by Councillors.

Cllr Osborn asked if any Councillors would like to join the Working Group responsible for organising Christmas in the Village. Cllr Nicolson expressed an interest and it was agreed to circulate meeting dates to all Councillors.

Cllr Harris raised concerns about motorcycles in the fields and woods at the back of Simmons Way and it was agreed that this should be raised with the police and that they should be alerted as soon as it starts.

Cllr Stewart suggested that an easements policy needs to be an urgent agenda item and that consideration should be given to charging. The Clerk was requested to explore the situation at other Parish Councils and also see if there are any guidelines on this matter.

Cllr Smith expressed a concern on the workload on the Clerk and the number of excess hours her duties were requiring. It was agreed that this matter should be further considered by Council at its next meeting

15) Planning: To consider new applications and receive Wycombe District Council Decisions and Appeals.

Action –
Clerk to look
at costs.

New Applications

11/06307/FUL – 37 Widdenton View, Lane End, HP14 3EB – Householder application for erection of part single/part two storey front extension incorporating conversion of garage to habitable rooms.

No objections.

11/06427/FUL – The Old Cottage, Frieth Road, Frieth, RG9 6PU – Householder application for construction of detached greenhouse.

No objections.

11/06420/FUL – Cadmore End Church of England School, Marlow Road, Cadmore End, HP14 3PE – Application to replace a number of existing windows with new double glazed windows and installation of secondary glazing to three existing windows.

Council would like to support this application.

11/06412/FUL – The Old Sun, Church Road, Lane End, HP14 3HG – Demolition of extensions and conversion of existing Public House to 1 x 3 bed dwelling, erection of 2 pairs of semi detached dwellings (4 x 3 bed) and associated external alterations.

Meeting closed 21.02 so that members of the public can comment. Meeting re-opened at 21.08.

Noting that Cllr Dunning was opposed to the application, it was agreed however that Council would raise no objections.

11/06413/CAC - The Old Sun, Church Road, Lane End, HP14 3HG – Demolition of extensions to the existing Public House.

Noting that Cllr Dunning was opposed to the application, it was agreed however that Council would raise no objections .

Decisions

Ref: **11/05762/FUL** *Decision:* **Application Refused** *Date* **31/05/2011**

Address: 2 High Street Lane End Buckinghamshire HP14 3JF

Proposal: Change of use of ground floor to bedsit accommodation.

Ref: **11/05671/FUL** *Decision :***Application Permitted** *Date* **31/05/2011**

Address: Wychend Bolter End Lane Bolter End Buckinghamshire HP14 3NB

Proposal: Householder application for creation of swimming pool with raised terrace and raised decking in rear garden (retrospective).

Ref: **11/05989/MINAMD** *Decision :***Application Permitted** *Date* **31/05/2011**

Address: Woodpeckers Moor Common Lane End Buckinghamshire HP14 3HT

Proposal: Proposed non-material amendment to permission for extension to the roof of the existing garage/car port building and associated alterations, including the provision of external staircase to provide access to new loft accommodation granted under Householder planning ref: 10/07233/FUL.

Ref: **11/05792/FUL** *Decision:* **Application Permitted** *Date* **01/06/2011**

Address: 1 Simmons Way Lane End Buckinghamshire HP14 3JL

Proposal: Householder application for erection of single storey side extension.

Closed Session: In accordance with LGA 1972, ss 100 and Public Bodies (Admission to meetings) Act 1960

16) Ditchfield Common.

NEXT MEETING: To confirm that next Full Parish Council Meeting will be held on Monday 8th August 2011 at 7.30pm in the Sycamore Room of the Lane End Village Hall.

There being no further business the Chairman closed the meeting at 21. 15 pm.

Signed..... (Chair)

Dated.....