

LANE END PARISH COUNCIL
MINUTES OF THE FULL PARISH COUNCIL MEETING
Held on Monday 07th November 2011 at 7.30 pm in the Sycamore Room.

ATTENDANCE: Councillors Coulter, Dunning, Harris, Osborn, Pullen, Simmons, Smith, Stewart, Wright.

CLERK: Hayley Glasgow.

MEMBERS OF THE PUBLIC: 7

1) Apologies for absence.

Cllrs Detsiny & Nicolson.

2) Declarations of any personal or prejudicial interests.

Councillors Coulter, Osborn & Simmons declared an interest in Ditchfield Common.

Cllr Stewart declared an interest in LESA.

All Councillors declared an interest in the HTS planning application as the Parish Council has received a donation from HTS towards the purchase of Ditchfield Common.

MEETING CLOSED FOR PUBLIC QUESTIONS
MEETING RE-OPENED

3) Minutes: Approval of the Full Minutes and Closed Session Minutes of 3rd October 2011.

The Minutes were agreed to be true and accurate record. The Chairman signed off the minutes.

4) Action point review: from pre reading summary to agree those actions discharged and carried forward.

Council noted the Action Point Review.

5) Finance : I) Approval of payment of Accounts for October 2011. Council approved the accounts.

II) Proposed Budget for 2012-13

The initial draft Budget proposed to Council is based on holding the Precept at the same level as the two previous years.

Cllr Dunning asked that Council should re-look at the proposed provision for Grants and Donations with a view to increasing it.

Council noted the initial draft Budget. A final draft Budget will be put forward for consideration and approval at the December meeting.

III) Financial support for the Chiltern Conservation

Board

Council were minded to make a contribution and agreed that it would like to donate £500, as long as this did not exceed the Section 137 cap.

6) Standing Orders.

Council agreed to adopt the new standing Orders as of 1st December 2011.

7) Ditchfield Common.

It was noted that the legal advice sought regarding the offer from the PCC had been circulated to all members of Council.

The Parish Council agreed to informally write to the CCB regarding the offer from the PCC to ascertain if this would affect the grant from the CCB.

**Action –
Clerk to
check
donations
and write
to CCB.
Action –
Clerk to
write to
CCB.**

8) LESA and Playing Fields.

Cllr Stewart gave an overview of recent meetings with LESA and outlined a Paper detailing options which have been put forward from the working group.

Council agreed that priority work to the fence and trees needs to be carried out ASAP. The Council has received a proposal and quote from its preferred contractor, Ridgeway Woodlands, which has been developed in association with the Working Group.

The Clerk advised Council that they should seek at least 3 quotes for both the fencing and tree work.

Council noted and thanked the Clerk for the advice. It was however felt that taking into account the need to take quick and prompt action to solve an immediate problem, the recent considerable difficulties experienced in obtaining quotes for this type of work, the valuable advice and guidance provided by the preferred contractor and its track record of satisfactory work and value for money, the contract should be placed without obtaining further quotes. As such, and in this specific instance, it was agreed that Council should exceptionally suspend Standing Orders and that the preferred contractor, Ridgeway Woodlands, should be commissioned to undertake the work in accordance with the proposal and quote it had submitted.

The LESA working group had a meeting with LESA on 19th October, Cllr Stewart detailed current Lease arrangements and proposed new Lease arrangements. Cllr Stewart then detailed the 4 options for LESA and the playing fields that had been developed by the working party.

The working party proposed to Council that neither Council nor residents would want to lose the sporting facilities and that Council should therefore adopt a combination of options 2 & 3. This would mean that Council would confirm its commitment to retaining this village asset and that it should form a Committee to focus on the future development of the playing fields and facilities it offers.

Council endorsed this recommendation and determined that it would take over responsibility from LESA for the maintenance and grass cutting of the Playing Fields and that it would reimburse LESA for the £9,000 it had spent on repairing the roof contingent on this being used to refurbish the existing showers and the work to undertake this being directly commissioned by the Parish Council.

9) Christmas in the Village

The start of the Christmas in the Village events will take place at the Lane End Village Hall from 6.30pm on Friday 2nd December 2011. There will be no charge to Parishioners attending the event on the Friday evening which is being by the Parish Council, there will however be a donation box should Parishioners wish to contribute. The estimated budget required is £300 for the Friday evening event. The Parish Council Christmas working group met with the LEYCC and the Twinning Association, all groups agreed to donate 10% any profit made towards Christmas lights being purchased for the High Street for Christmas 2012. The LEYCC and the Twinning Association will be holding Christmas events throughout the day on Saturday 3rd December.

Council approved a budget of £300 for the Friday evening event.

10) Clerk's report.

Council noted the report.

11) Invitations to Meetings, Correspondence & Reports received.

Correspondence received from a Parishioner was moved to Closed Session.

Council noted the report.

12) Matters raised by Councillors.

Cllrs Osborn and Simmons raised issues and concerns relating to car parking in the village generally and the Village Hall car park specifically.

Cllr Smith advised that she will be stepping down from the LEYCC Committee.

Cllr Coulter raised the issue of the grass cutting contract which has currently been

54/11

**Action –
Cllr
Stewart to
contact P
Whipp.**

**Action –
Working
Group to
have
further
meetings
with
LESA.**

**Action –
Clerk to
write to
the pre-
school
about
parking.
Action –
Clerk to
write to
LEYCC.
Action –
Clerk to
progress
grass
cutting
tender.**

awarded to D Rooke. This is now the 3rd year of the contract and the Parish Council will need to go through a re-tendering process. It was agreed that the Lane End Playing Fields should be included. Clerk to action the tender process, identify contractors and put forward tenders submitted to the PC in January/February.

13) Planning: To consider new applications and receive Wycombe District Council Decisions and Appeals

New Applications

11/07419/CTREE - HTS Management Centre, Church Road, Lane End –
Fell Oak Tree (T725).

No objection.

11/07424/FUL - HTS Management Centre, Church Road, Lane End –
Construction of single storey front extension to Wycombe Court building to provide new reception, sales office & toilets.

No objection.

11/07410/FUL – Springbank House, High Street, Lane End – Redevelopment for mixed use residential and commercial purposes comprising 42 dwellings (2 x 1 bed flats, 7 x 2 bed flats, 25 x 3 bed houses and 8 x 4 bed houses) (including affordable units) and 1,091 sq m of B1, B2 OR B8 commercial floor space together with revised access to Marlow Road, new access to Simmons Way, new pedestrian footpath link and landscaping.

The Parish Council were minded to support the application in principle as it had with the last application. There were however some points that needed to be clarified regarding the commercial element and the footpath. Cllrs Coulter, Stewart, Smith and Simmons were going to meet on site and contact Ashill Developments for clarification on some of these points of detail before finalising a proposed response.

Council were happy for the response agreed by this group to be formally submitted on behalf of the Full Council.

11/07445/TPO – The Beeches, Park Lane, Lane End – Crown reduction of lateral spread and crown cleaning, removal of dead and crossing branches in one Cooper Beech Tree (T1).

No objection.

Decisions

Ref: 11/06948/FUL Decision: Application Permitted Date 18/10/2011

Address: Stone House High Street Lane End Buckinghamshire HP14 3ER

Proposal: Change of use from B1(a) offices to veterinary practice

Ref: 11/06806/FUL Decision: Application Permitted Date 19/10/2011

Address: The Cottage Wheeler End Common Wheeler End Buckinghamshire HP14 3NL

Proposal: Householder application for replacement of existing flat-roof to rear dormer with a pitched roof & replacement of existing flat-roof to garage with a pitched roof and lime render to gabled ends of garage roof.

Ref: 11/07194/MINAMD Decision: Application Refused Date 21/10/2011

Address: The Old Cottage Frieth Road Frieth Buckinghamshire RG9 6PU

Proposal: Proposed non-material amendment to permission for erection of detached double garage and carport granted under householder planning ref 07/06669/FUL.

Ref: 11/06887/FUL Decision: Application Permitted Date 30/09/2011

Address: 27 Beech Avenue Lane End Buckinghamshire HP14 3EQ

Proposal: Householder application for erection of conservatory to side.

**55/11
Action –
Clerk to
submit
planning
comments.**

14) LESA and Playing Fields

It was agreed that there was no longer any need for these items to be further discussed in Closed Session.

15) Correspondence

NEXT MEETING: To confirm that next Full Parish Council Meeting will be held on Monday 5th December 2011 at 7.30pm in the Sycamore Room of the Lane End Village Hall.

There being no further business the Chairman closed the meeting at 21.07pm.

Signed..... (Chair)

Dated.....