

LANE END PARISH COUNCIL
MINUTES OF THE FULL PARISH COUNCIL MEETING
Held on Monday 7th November 2016 at 19.30pm in the Sycamore Room of the Lane End Village Hall

ATTENDANCE: Councillors Detsiny, Dunning, Coulter, Harries, Hunt, Osborn, Sarney, Stewart and Wright.

DISTRICT COUNCILLOR: Apologises accepted.

CLERK: Hayley Glasgow

MEMBERS OF THE PUBLIC: 2

<p>1) Apologies for absence Cllr King.</p> <p>2) Declaration of disclosable pecuniary interests by Members relating to items on the Agenda Cllr Detsiny declared an interest in the recommendation to appoint a new Parish Councillor.</p> <p style="text-align: center;">MEETING CLOSED FOR PUBLIC QUESTIONS MEETING RE-OPEN</p> <p>3) Minutes - i) Approval of the Full Parish Council Meeting on 3rd October 2016 Council approved the minutes. ii) Approval of the Closed Session Meeting on 3rd October 2016 Council approved the minutes.</p> <p>4) Matters Arising The Clerk confirmed she is in the process of obtaining information regarding the internet banking. This will be brought to a future meeting for discussion.</p> <p>5) Finance - i) Approval of payment of Accounts for November 2016 Council approved the expenditure.</p> <p>6) Recommendation to appoint a new Parish Councillor On the 10th October 2016 Cllrs Coulter and Harries interviewed the two applicants for the vacant position on the Lane End Parish Council. The two applicants, Candidate A and Candidate B, are both outstanding candidates in terms of their career history, communication skills and motivation to involve themselves in the local community. Either would be an excellent addition to Council. After due consideration, it was recommended that Council appoint Candidate A as a new Parish Councillor. The reason for the decision was heavily swayed by the fact of the time Candidate A would be able to devote to Council activities. Council felt that they were fortunate to have two candidates of such calibre and that should another vacancy occur within the current council term, that we would have no hesitation in approaching Candidate B.</p> <p>7) Lane End Playing Fields Multi Use Games Area Cllr Stewart reported that Council has submitted a planning application for the multi-use games area (MUGA). Council will discuss the tender submissions in Closed Session due to commercially sensitive information. Cllr Stewart reported that it seems likely that the MUGA development will be completed on budget. He also reported that Council should consider the installation of CCTV at the site. Work is due to commence on 27th February 2017. The Playing Fields will not be accessible to the public due to heavy plant movement. Signs will be displayed on the gates. The Clerk will also contact the Clarion Editor regarding an insert in Clarion. Once the contractor for the MUGA is appointed, the Clerk should notify WDC to enable Council to draw down the S106 funds.</p>	<p style="text-align: right;">45/16</p> <p style="text-align: right;">Action – Clerk</p> <p style="text-align: right;">Action - Clerk</p> <p style="text-align: right;">Action – Clerk / Cllr Stewart</p>
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PAVILION

Council received 3 tender submissions for the Pavilion. The working group interviewed 2 of the subcontractors. Council will discuss the tender submissions in Closed Session due to commercially sensitive information.

Council would like to thank Cllr Stewart for the enormous amount of work he has done on the project.

Cllr Stewart reported that Paul (the barman of LESA) has been extremely accommodating over the last few months, opening the clubhouse at short notice on many occasions. Council are extremely grateful Paul has been so accommodating and shown goodwill to the project. As a vote of thanks Council agreed to give Paul an honorarium of £100.

Cllr Stewart met with SSE regarding the car park lighting. SSE will produce a scheme for the lighting and this will be reported at a future meeting.

8) Mole and Picket Charities

Council has received correspondence from the Solicitor and the current trustees. Council are in process of seeking further legal advice.

Action – Cllr Detsiny / Clerk

9) Standing Orders

The Clerk presented revised Standing Orders to Councillors prior to the meeting. A small amount of changes was made in line with current legislation.

Action -Clerk

Council resolved that The Clerk would have authority to spend up to £1500 for urgent repair works.

Council resolved to include the following amendment. "A Councillor who does not attend for six consecutive Parish Council meetings or at least 50% of the meetings per year ceases automatically to be a member of the Council unless either he/she has a 'statutory excuse' or his/her failure to attend is due to a reason approved by The Council e.g. ill health; attendance at WDC/BCC meetings".

Council adopted the revised standing orders.

The Clerk hopes to present revised Financial Regulations at the December Meeting.

10) Unitary Authority

Cllrs Detsiny, Coulter and Osborn attended a meeting with BCC regarding the recommendation for this issue.

WDC will hold a meeting on 081116 regarding their view on unitary authorities.

It is believed that the decision will essentially be driven by cost saving. There is an 18 month / 2-year window before current primary legislation becomes redundant. BCC are pushing against the deadline to be able to complete this within the current primary legislation.

11) Christmas in the Village

TFB has quoted to supply and install a pillar to run the Christmas lights to the tree located in the Pond. The cost for this is £1708.26 plus VAT.

Action – Clerk

Council approved this expenditure.

12) Clerk's report

Action – Clerk

- i. The Clerk received a report of an abandoned car on Ditchfield Common. The Police confirmed It's registered to one of the cottages on Church Path so technically it's not abandoned. It's also taxed and has an MOT until May.
- ii. A Parishioner contacted me about the hedges running down towards Lane End Primary School which are extremely overgrown. I asked TFB to cut them on this occasion as they should have been done some time ago but going forward LEPC will need to arrange for these to be cut back.
- iii. A Parishioner has contacted me about the hedges on Bolter End Lane on the right-hand side as you turn in from Finings Road. These are very overgrown and covering the footway.
I have been advised that TFB may cut the hedges back, awaiting confirmation.
- iv. At the Standing Committee meeting of Holy Trinity Church, it was noted that recent mowing of Ditchfield Common has not taken the mow up to the church wall. There is now a great deal of scrub shooting up and will soon obscure the wall.
- v. An ash tree just beyond the hedgerow of the Churchyard is showing signs of die-back. I asked Pete Whipp to remove the dead branches, cost £60.
- vi. The Clerk has arranged the renewal of the Tractor insurance policy.

<p>vii. Council has been in contact with WDC regarding the locked gate on Ditchfield Common.</p> <p>viii. The Clerk has sent a letter to MP Steve Baker re Precept Referendum principles.</p> <p>ix. The Christmas in the Village Event will be on Friday 2nd December 2016 at Lane End Village Hall between 6.30pm and 8.30pm.</p> <p>x. Deirdre Hanson will be working alongside the Clerk at the next meeting in advance of covering maternity leave.</p>	<p>47/16</p>
<p>13) Invitations to Meetings, Correspondence & Reports received Correspondence has been received regarding persistent dog fouling outside a property. Council were extremely sympathetic to this and felt the property owner was being victimised. Council felt this should be dealt with by the Police. Wycombe District Council has recently been notified by BT of their proposals to permanently remove 54 public call boxes in various locations across the District. The phone boxes affected are: Jnctn Mount Pleasant Park Lane, Lane End, HP14 3LY O/S Village Hall, High Street, Lane End, HP14 3JJ Due to the low usage of each phone box Council made no objection.</p>	<p>Action – Clerk</p>
<p>14) Matters raised by Councillors Cllr Hunt raised a query as to why a patch on North Meadow, Moorend Common hasn't been mowed. The Clerk will speak to Katy Dunn regarding this. Cllr Detsiny reported that he and Cllr Coulter have had a primarily conversation regarding the piece of land at the entrance to the playing fields. The owner of the land will come back to Council. Cllr Coulter reported on the widening of the alleyway envelope (footpath 25) and relocation of the fencing. Persimmon Homes put forward a revised scheme to WDC. They advise that as this is a landscaping scheme they are not consulting the Parish Council. LEPC have been pursuing this for over 2 years, Council will make a strong response to this.</p>	<p>Action - Clerk</p> <p>Action – Cllr Coulter</p>
<p>15) Planning: To consider new applications and receive Wycombe District Council Decisions and Appeals <u>New Applications</u> 16/07693/CONSA – Thames Water Utilities, Wheeler End Common – Consultation from under section 38 of the Commons Act 2006 to renew existing water main on common land. No objection.</p> <p>16/07776/CTREE- Cadmore End House, Cadmore End – Reduce crown by approx 2 metres and thin by 20% to Sycamore tree (T1). No objection.</p> <p>16/07927/FUL – Wellwood, Park Lane, Lane End – Construction of part single storey, part two storey side extension to provide 1 x 2 bed dwelling. No objection.</p> <p>16/07732/FUL – 15 Oakwood Place, Lane End – Householder application for construction of single storey side and rear glass extension. No objection.</p> <p><u>Closed Session:</u> <i>In accordance with LGA 1972, ss 100 and Public Bodies (Admission to meetings) Act 1960</i></p>	<p>Action - Clerk</p>
<p>16) Lane End Playing Fields</p> <p style="padding-left: 40px;">i) Multi Use Games Area Tender Submissions ii) Pavilion Tender Submissions</p> <p><u>NEXT MEETING: To confirm the next Parish Council Meeting will be held on Monday 5th December 2016 in the Sycamore Room.</u></p>	
<p>There being no further business the Chairman closed the meeting 20.48.</p>	
<p>Signed..... (Chair)</p>	<p>Dated.....</p>

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