

**LANE END PARISH COUNCIL
MINUTES OF THE FULL PARISH COUNCIL MEETING ON
ON MONDAY 9th APRIL 2018 AT 7.30 pm IN THE PAVILION AT LANE END PLAYING
FIELDS.**

ATTENDANCE: Cllrs Detsiny – Chairman, Coulter, Dunning, Harries, Hunt, King, Nolan, Osborn, Sarney, Stewart and Wright.

CLERK: Mrs Hayley Glasgow

MEMBERS OF THE PUBLIC: 2

<p>Councillor Detsiny read the following statement: “Four years ago, when I first chaired an Annual Parish Meeting I started my presentation by paying particular tribute to a parishioner I thought had made a major contribution to our Parish.</p> <p>Two years later I repeated the exercise and on each occasion, Ross Osborn was the first name I mentioned.</p> <p>Had Ross not passed away a few days ago he would have again been top of my list.</p> <p>This was a man who cared deeply about our parish, its environment and indeed anything to do with it.</p> <p>He was always the first to volunteer for any difficult task and, if Ross said something would be done by a certain time that was a cast iron guarantee that it would be done.</p> <p>His knowledge of the parish was encyclopedic.</p> <p>His attention to detail quite extraordinary.</p> <p>His knowledge of the flora and fauna of our area so very extensive.</p> <p>But above all he cared and cared deeply about those things that affect our daily lives.</p> <p>I asked him on numerous occasions to consider joining LEPC. He always said he was not a committee man but preferred to work quietly in the background. In any event he told me he worked on a short fuse and he thought that two of us round the same table might be a bit explosive.</p> <p>We have lost a very dear and valued friend and our very best wishes go from all of us to Jane and her family”.</p> <p>1) Apologies for absence None.</p> <p>2) Declarations of any personal or prejudicial interests Cllr Hunt – declared an interest in the planning application – Clay Pit, Moor Common. Cllr Osborn – declared an interest in signs on Ditchfield Common.</p>	<p>15/18</p>
<p style="text-align: center;">MEETING CLOSED FOR PUBLIC QUESTIONS</p> <p>A Parishioner raised concerns about vehicles parking on The Row. Most of the properties have 2 cars. Council has formed a small working group to strategically review parking in the village including The Row.</p> <p>A Parishioner raised concerns about the speed of traffic particularly on Church Road. They asked about the possibility of an illuminated sign being installed on Church Road. Council agreed they would have to organise a speed survey(s) via TFB.</p> <p>The Parish Council will need to agree the appropriate location of where the speed of traffic would be tested. Clerk to contact the Parishioner re location of speed tubes.</p> <p>Council agreed to order '30 for a reason' signs which can be attached to lampposts.</p> <p>3) Minutes - i) Approval of the Full Parish Council Meeting on 5th March 18 The Chairman stated the venue was Cadmore End not Lane End Village Hall as stated in the minutes. The Clerk altered the minutes. Council approved the minutes. The Chairman signed the minutes.</p>	<p>Cllrs Nolan, Stewart.</p> <p>Clerk.</p> <p>Clerk.</p>

<p>4) Matters Arising Cllr Nolan gave an update about the New Local Plan. He sought advice from WDC on how Council might best approach the possible sale of the Chalky Fields site. The land behind the telephone exchange is not proposed for development. This is known as Traditional Orchard which means it has various protections. WDC advised that the Wycombe Plan has only formally been submitted 3 weeks ago and it will be going through a formal process. WDC will be allocated an inspector. In Autumn the whole district will receive formal feedback. The Chiltern Conservation Society has challenged the application for the Chalky Fields site along with many others in the AONB.</p>	<p>16/18</p>
<p>5) Finance - i) Approval of the accounts for March 2018 Council agreed the income and expenditure report.</p>	
<p>6) Lane End Playing Fields- i) To confirm the employment of 2 new employees Council confirmed the employment of 2 members of staff to undertake the role of Playing Fields Manager(s). The employment terms are 10 hours per week on a 6month rolling contract. Both employees have been issued with job descriptions and job specifications. ii) Proposed Work for Renovation of Main Football Pitch (bottom pitch) The Clerk obtained 2 quotes for the renovation works on the main football pitch. Council accepted the quote from Polaris Groundcare. iii) General update Cllr Harries reported that the renovation of the pitch is delayed because of the weather. Stokenchurch Juniors have stopped using the MUGA. Other new clubs have taken up bookings. The new employees are tasked with developing opportunities to attract new people to the Pavilion and Playing Fields. The status of the Committee is that there is currently no Chairman. The Chairman will be elected by Committee members at the AMG in June. Council agreed that the new employees would undertake the weekly playing fields inspection. The inspection forms should be returned to The Clerk. Cllr Coulter reported that Council need to address the external lights in the car park, currently the lighting is very poor.</p>	<p>Clerk</p> <p>Clerk / Cllr Harries</p>
<p>7) To agree the following Policies / Procedures: i. Complaints procedure Council agreed to adopt the complaints procedure. The Clerk will display this on Council's website. ii. Bullying and Harassment Policy Council agreed to adopt the Bullying and Harassment Policy. The Clerk will display this on Council's website. iii. Disciplinary and Grievance Policy Council agreed to adopt the Disciplinary and Grievance Policy. The Clerk will display this on Council's website. Council thanked The Clerk for the enormous amount of work she has done on the policies.</p>	<p>Clerk</p>
<p>8) Signs at Lane End Playing Fields / Ditchfield Common The Clerk presented Council with a cost for 2 signs. Cllr Coulter wanted to look at alterative manufacturer and will bring a quote to the next meeting.</p>	<p>Cllr Coulter / Clerk</p>
<p>9) Renewal of licence for land adjoining Pond Cottage Council agreed to the licence. The Clerk will arrange for this to be signed.</p>	<p>Clerk</p>
<p>10) General Data Protection Regulation i. To discuss the appointment of a Data Protection Officer On 25th May the General Data Protection Regulation (GDPR) comes into effect which, will have a significant impact on the use of personal data within local government. It is crucial that local authorities comply with the new rules. The Clerk has issued all Councillors with 'Preparing for the General Data Protection Regulation' document, 12 steps from the ICO. The Clerk advised Council that the decision has not formally been taken as to if The Clerk can be appointed DPO. SLCC has suggested that the Clerk can be appointed the DPO. NALC has suggested they should not due to a conflict of interest. The ICO has not confirmed their advice. It was noted that a number of other Parish Councils have temporarily appointed their Clerk as DPO.</p>	<p>All</p>

- v. A Parishioner has asked if she can put some signs around the village about picking up dog waste. There is also a facebook page for Lane End residents to join.
- vi. I have ordered and received 3 dog waste bins. They will be installed around the playing fields asap. The bins will need to be emptied into a main bin which will be located in the car park. This will be emptied by TBS Hygiene every Monday.
- vii. Lane End Village Fete is on Saturday 9th June.
- viii. The letter re Rackleys Farm that was agreed to be written at the last meeting was sent to WDC, County Councillors, the owner of the site and copies to the Cadmore End Residents Association.
- ix. I have instructed Rod D'Ayala to carry out an assessment on the pond. He advised this should take no longer that one day. I have also advised WDC.
- x. I have been assisting LESA with their insurance claim for the stolen stock and cash register.
- xi. To purchase a silent solidier, RBL ask for a minimum donation of £100.
- xii. Councillors Wright, Sarney and Osborn are meeting Lane End Primary School on 20/04/18.
- xiii. There is some Japanese knotweed growing on Ditchfield Common. I have organised for this to be sprayed.
- xiv. I have asked Chiltern Sports for a quotation for annual maintenance of the MUGA. Bucklands has advised as their quote is now one year old the price will increase.
- xv. The licence for land adjoining Forge Cottage is in the process of being signed.
- xvi. Some allotment plots are currently vacant.
- xvii. Faulty street lights reported.
- xviii. Attended allotments sites re several issues.

11) Invitations to Meetings, Correspondence & Reports received

Cllr Coulter will send a letter to WDC re the rubbish on footpath 25.

Clerk to write to Police about a property in the Parish possibly being targeted.

Council agreed to install a speed tubes near Lacey's Farm to monitor the speed of traffic.

Cllr Coulter
Clerk

Clerk

12) Matters raised by Councillors

Councillors expressed concerns about the amount of rubbish. Litter Pick Event to be organized, Clerk to put on the next agenda.

Clerk

13) Planning: To consider new applications and receive Wycombe District Council Decisions and Appeals

Clerk

New Applications

<u>18/05646/FUL</u>	14 Oakwood Place Lane End	Householder application for insertion of velux rooflight to rear No objection
<u>18/05645/FUL</u>	12 Oakwood Place Lane End	Householder application for insertion of velux rooflight to rear No objection
<u>18/05638/FUL</u>	8 Oakwood Place Lane End	Householder application for insertion of 1 x rear rooflight No objection
<u>18/05649/FUL</u>	Clay Pit House Moor Common Lane End	Retention of hardstanding in association with paddock (Retrospective). Demolition of 2 x existing barns and construction of replacement detached stables, detached 3 x bay tractor shed/store/workshop and

		erection of stock proof fence between existing house and paddock No objection
<u>18/05567/FUL</u>	17 Oakwood Place Lane End	Householder application for insertion of 1 x rear rooflight No objection
<u>18/05565/FUL</u>	18 Oakwood Place Lane End	Householder application for insertion of 1 x rear rooflight No objection
<u>18/05457/CTREE</u>	Highfield Lodge	Tree works as per schedule
<u>18/05395/TPO</u>	Finings Road Lane End	Clear damaged sections and prune broken branch stubs and balance remaining canopy by removing no more than 2 metres apical growth and up to 1 metres lateral growth to 1 x Yew tree (T1)
<u>18/05555/FUL</u>	Mount View Marlow Road Lane End	Householder application for construction of part two storey, part single storey rear extension, single storey side extension and associated alterations No objection
<u>18/05548/FUL</u>	9 Oakwood Place Lane End	Householder application for insertion of 1 x rear rooflight No objection

Decided Applications

Case Ref: **18/05134/TPO** *Decision* Split decision TPO Application *Date:* **13/03/2018**

Address: Yew Cottage Park Lane Lane End Buckinghamshire HP14 3ED

Proposal: Reduce the tree by up to 2 metres on all sides & up to 2 metres off the top through

thinning & removal of live growth with pruning cuts ranging up to 75mm in diameter to a Yew tree (T1) to create a natural canopy

Case Ref: **18/05105/FUL** *Decision* Application Permitted *Date:* **02/03/2018**

Address: The Verne Moor Common Lane End Buckinghamshire HP14 3HR

Proposal: Demolition of existing single skin single storey utility and entrance porch and

construction of single storey front extension with part gable end and flat roofs

Case Ref: **18/05312/CLP** *Decision* Grant Certificate - Proposed *Date:* **01/03/2018**

Development

Address: The Brambles Bullocks Farm Lane Wheeler End Buckinghamshire HP14 3NH

Proposal: Certificate of lawfulness for proposed insertion of 3 x rooflights to front roofslope

and 6 x rooflights to rear roofslope in connection with loft conversion

NEXT MEETING:

Monday 14th May – Annual Parish Meeting and Annual Meeting of the Parish Council and normal meeting – Lane End Sports Association

NEXT MEETING: Ordinary meeting will be held on Monday 14th May at the Lane End Sports Association.

Meeting Closed at 21.45.

The Chairman.....Date.....