

**LANE END PARISH COUNCIL
MINUTES OF THE FULL PARISH COUNCIL MEETING
ON MONDAY 12th NOVEMBER 2018 AT 7.30PM AT THE PAVILION AT LANE END
PLAYING FIELDS**

ATTENDANCE: Cllrs Detsiny, Dunning, Coulter, Harries, Hunt, King, Nolan Osborn, Sarney, Stewart and Wright.

CLERK: Mrs Hayley Glasgow

MEMBERS OF THE PUBLIC: 6

<p>1) Apologies for absence None.</p>	44/18
<p>2) Declarations of any personal or prejudicial interests Cllr Hunt declared an interest in a planning application - 18/07770/FUL.</p>	
<p style="text-align: center;">MEETING CLOSED FOR PUBLIC QUESTIONS</p> <p>It was reported that several allotment plots at Sandyfield allotments are overgrown with rubbish being dumped. Council agreed to hire a skip. The Clerk will arrange the skip and write to all allotment tenants. It was proposed that an allotment management plan will be tabled at the March 2019 meeting. It was reported that there is a significant increase in vehicles being parked on The Row. There was an update given regarding the Twinning Association.</p>	<p>Action – Clerk</p> <p>Action – Cllrs Harries / Wright</p>
<p style="text-align: center;">MEETING RE-OPEN</p>	
<p>3) Minutes – Approval of the Full Parish Council Meeting on 1st October 2018 Council agreed the minutes to be a true and accurate record. The Chairman signed the minutes.</p>	
<p>4) Matters Arising Cllr Detsiny reported that he continues to communicate with the Doctors Surgery regarding a date for a public meeting. Cllr Detsiny reported that he forwarded the advice from WDC to residents of Chalky Fields re the Chalky Fields agreement. Cllr Destiny reported he is in contact with BCC regarding bus routes. The speed tubes have been installed on Church Road. Cllr Detsiny reported that the ownership of Moor Copse still hasn't been established. He continues to work on this. Cllr Osborn asked if the bollards on the track that leads to Meakes can be repaired. The Clerk will contact Meakes. Cllr Coulter reported that the sign for The Playing Fields is in production.</p>	<p>Action – Cllr Detsiny</p> <p>Action – Cllr Detsiny</p> <p>Action – Cllr Detsiny</p> <p>Action – Clerk</p>
<p>5) Finance - i) Approval of the accounts for October 2018 Council agreed the income and expenditure report.</p>	
<p style="text-align: center;">ii) Expenditure against Budget</p> <p>The Clerk produced and distributed a budget report prior to the meeting. Cllr Coulter reported that currently the budget is broadly on track. The Clerk will contact our accountants regarding ring-fencing the street lighting reserve fund of £15,000. Council would like this to be shown on the monthly I&E reports.</p>	<p>Action – Clerk</p>
<p style="text-align: center;">iii) Maintenance of 3G 5-A-Side Football Pitch</p> <p>Maintenance work on the 3G Football Pitch is required and has been quoted at £2,850 (£2,375 + VAT). This is not routine maintenance in that a new 3G surface needs a substantial “topping up” of infill once a year for the first three years after being laid. This is due to compression of the infill and a failure to follow this regime can apparently cause irreparable harm to the surface in terms of it losing its “bounce and feel” which cannot be subsequently restored. Council approved the expenditure.</p>	<p>Action – Clerk / Cllr Coulter</p>
<p>6) Lane End Playing Fields - General update Cllr Harries reported on the following works:</p> <ul style="list-style-type: none"> • The car park lighting has been installed, • The landscaping work has been completed, 	

- The draining of the pitches will be soon completed,
- There was a water leak in the car park that has been repaired,
- The smoking shelter has been taken down and a new canopy has been put up,
- There will be a canopy over the light above the Pavilion door fitted to prevent the light shining outwards,
- The baby changing unit has been installed.
- Sky sports has been installed and there is now have broadband.

Action – Clerk /Cllr Stewart

It was also reported that there are 13 active slots booked on the 3G pitch and that the club has now joined a darts league.

The current treasurer of the committee has indicated that he will stand down in March 2019.

New committee members have been added to the bank mandate for signing cheques.

The Association are looking at offering a wider range of beers and are looking into having a credit card facility installed.

There has been a suggestion that there might be payments for bar shifts rather than relying solely on volunteers.

Council thanked Cllr Harries for the huge amount of work he has done.

7) **Sandyfield Allotment – Tree works**

Action – Clerk

Council received a quote of £500 plus VAT to carry out works on a tree at Sandyfield allotments which is potentially dangerous with large branches that look quite weak.

Council approved the quote on the basis that this would not set a precedence for future tree works on any of the allotment sites.

8) **Clerk's report**

Action – Clerk

- Council expressed concerns that the street light outside Norths Garage has not been replaced and that TFB had not responded to The Clerk. The Clerk will continue to chase this.
- Planning application comments submitted.
- AED inspections carried out and on-line forms submitted.
- I have reported several street lights to TFB that are not working.
- I have reported several street lights to SSE that are not working.
- Cllr Hunt provided a map pinpointing the 2 locations for the speed tubes. They were installed on Friday 2nd November.
- Cllr King chased BCC re the bus routes, their response is as follows:

“Realistically any changes would need to follow from the recent passenger survey and review of subsidised rural buses. The had a considerable response across the county to the survey with 2048 replies - 1252 online and 796 hard copy. We are currently analysing these and will then look at potential changes to routes using the results of the survey and passenger journeys statistics. Current timescales are that further engagement with local communities will probably happen early in 2019. This is likely to affect the 28 as the 48 timetable is largely commercial. Happy to discuss further if you wish although his would have to be later in November”.

Action – Clerk

- At the last meeting I reported that the Police had asked if a large conifer tree behind Londis could be removed as youths are gathering behind. I have emailed Red Kite and asked them if they would remove it. Their initial response wasn't positive. I have tried again. If no response the PC may want to consider paying for this to be removed with Red Kites agreement. The Clerk will contact Ridgeway Woodlands and ask them to quote for the removal of the branches up to 6 foot the base.
- I confirmed with BCC that Lane End Parish Council intend to continue with the delivery of services currently agreed but would not be interested in being considered for inclusion in the extended service delivery contract. The Unitary Council announcement has changed the contract term. BCC will now only offer a 1 year contract as opposed to 4 years.
- I wrote to Connected Counties and invited them to attend a meeting to give an update re superfast broadband, their response is as follows:

“Unfortunately, I have to state that it is not particularly possible to come to the parish to give detailed information regarding the area. I hope that you can appreciate that there are c.165 local town and parish councils, all of whom have a vested interest in the rollout of broadband, and it is not possible for me to begin attending each of these, but I do apologise for this.

We recently had an enquiry regarding Cadmore Lane from the Secretary of the Cadmore End Resident's Association, which was answered promptly and I believe resolved the issue. If there are further enquiries regarding the area, or anything that we can help with, please don't hesitate to email info@connectedcounties.org which goes through to myself and all of my team”.

- Cllr Detsiny and The Clerk will work with Mh-p re the website makeover.

- xii. The external roof repairs have now been completed.
- xiii. I will organise for the internal roof repairs to be done.
- xiv. I have asked Buckland Landscapes to carry out the hedge cutting around the pond.
- xv. All allotment invoices have been sent to tenants.
- xvi. Some allotment plots are currently vacant.
- xvii. Next Meeting – Monday 3rd December – Sycamore Room.
- xviii. Christmas in the Village – Friday 14th December at 6.30pm – Lane End Village Hall.
- xix. Carlos from the Grouse and Ale has kindly offered to provide buffet food free of charge for the Christmas in the village event.
- xx. Council approved that the Clerk is paid 3 hours overtime.

Action – Clerk

9) Invitations to Meetings, Correspondence & Reports received

Council noted the report.

9) Matters raised by Councillors

Council asked The Clerk to research if there is a NALC policy re CCTV in public places.

Clerk to find out if a PC can install CCTV in public places.

It was reported that the Lane End Junior Youth Club are doing well and that there is a vacancy for a safe guarding officer.

11) Planning: To consider new applications and receive Wycombe District Council Decisions and Appeals

Action – Clerk

New Applications

18/07770/FUL	Clay Pit House Moor Common Lane End	Retention of hardstanding in association with paddock (Retrospective). Demolition of 2 x existing barns and construction of replacement detached stables, detached 3 x bay tractor shed/store/workshop and erection of stock proof fence between existing house and paddock - alternative scheme to PP/18/05649/FUL No objection.	Action – Clerk
18/07817/MINAMD	Combe House 7 Oakwood Place Lane End	Proposed non-material amendment to permission for application for the construction of single storey rear extension granted under householder planning ref: 17/06610/FUL No objection.	Action - Clerk
18/07601/FUL	19 The Row Lane End	Erection of terrace 2x 2-bed and 2x 3-bed Affordable Homes, with associated soft and hard landscaping and car parking. Council referred this to Cllr Stewart who later made the following observations: In principle The Parish Council has no objections to this development as it will provide an uplift to the present access arrangement to the adjacent playing fields, which in itself has been recently refurbished. However, the access proposals as currently presented do not reflect earlier discussions we have had with the Applicant, with regards to land ownership, safe access & servicing to the site, access to the playing fields during the Works together with provision for long term visitor parking. We shall be meeting the Applicant shortly to reconcile these issues and shall advise further.	
18/07677/FUL	Coniston Church Road Lane End	Householder application for construction of conservatory to rear No objection.	
18/07458/FUL	Storm House Finings Road Lane End	Householder application for erection of single storey front/side extension, single storey rear extension, insertion of 3 x rear dormers & 3 x velux windows to front in connection with loft conversion No objection.	
18/07407/FUL	Forge Cottage Frieth Road Frieth	Householder application for construction of two storey front extension and detached garage with studio/home office over No objection.	

Meeting closed 20.54.

12) Meeting to be closed in accordance with LGA 1972, ss 100 and Public Bodies (Admission to meetings) Act 1960 to discuss – Mole and Picket Charities

NEXT MEETING: Ordinary meeting will be held on Monday 3rd December in the Sycamore Room of Lane End Village Hall.

The Chairman.....Date.....