

**LANE END PARISH COUNCIL  
MINUTES OF THE FULL PARISH COUNCIL MEETING  
ON MONDAY 7<sup>th</sup> OCTOBER 2019 AT CADMORE END VILLAGE HALL**

**ATTENDANCE:** Cllrs Detsiny – Chair, Dunning, Coulter, Harries, Hunt, Nolan, Osborn, Sarney and Wright.

**CLERK:** Mrs Hayley Glasgow

**DISTRICT COUNCILLOR:** None

**MEMBERS OF THE PUBLIC: 4**

<p><b>1) Apologies for absence</b> Cllrs Stewart.</p>	35/19
<p><b>2) Declarations of any personal or prejudicial interests</b> Cllr Detsiny declared an interest in the donation request for The Golden Guff Campaign.</p> <p style="text-align: center;">Councillors thanked The Clerk for 10 years' service to the Parish.</p> <p style="text-align: center;"><b>MEETING CLOSED FOR PUBLIC QUESTIONS - MEETING RE-OPEN</b></p>	
<p><b>3) Minutes –</b> Approval of the Full Parish Council Meeting on 2<sup>nd</sup> September 2019 Council approved the minutes. The Chairman signed the minutes.</p>	
<p><b>4) Matters Arising</b> Cllr Coulter reported on the Local Plan. Paul Deriaz has been instructed to dispose of the Chalky Field site. Council are currently seeking legal advice re the land registry title.</p>	Action – Clerk
<p><b>5) Finance -</b> i) Approval of the accounts for October 2019 Council agreed the expenditure of £26,245.17. It was noted the income received is £82,827.00, this included the 2<sup>nd</sup> half of the precept. The Closing Balance as of 1<sup>st</sup> October 2019 was £145,697.57. Council approved the Income and Expenditure Report.</p>	Action – Clerk
<p style="text-align: center;">ii) To agree 2019/20 Allotment Rents Council has held the allotment rents for the past 4 years. Agreed to increase small plots from £19 to £21 and Large plots from £36 to £40 per annum. The Clerk will issue the allotment invoices.</p>	Action – Clerk
<p style="text-align: center;">iii) To agree the Parish Councils Insurance Premium Renewal The policy is due for renewal on the 1st October 2019. Council's renewal premium is £3,728.69, including insurance premium tax (IPT). This takes into consideration The Council's long-term agreement which expires on 30th September 2020. Council agreed to renew the insurance premium with Came and Company.</p>	Action – Clerk
<p style="text-align: center;">iv) Donation request – Save the Golden Guff Campaign Council received a donation request re the Golden Guff Campaign. As Council is a statutory consultee within the planning process, we can't make a donation to try and stop a development and then subsequently express a view on the same development within a planning application. Council would compromise their position if they were to do this. Therefore, Council felt unable to consider this request.</p>	Action – Clerk
<p style="text-align: center;">v) Quotation for damage to the Black well James Glasgow provided a quotation of £340.00 to re-point the damaged Back Well (beside the pond on The Row). Council approved the quotation for the repair of the Black Well.</p>	
<p style="text-align: center;">vi) Budget Councillors were given a copy of the budget report prior to the meeting. It was reported that the budget is broadly on track, despite a predicated overspend of £3k. The December budget report will give Council a much better idea of final year outcome. Council noted the budget report.</p>	Action – Cllr Detsiny / Clerk
<p><b>6) Bus Service</b> It was confirmed that there will be a bus service between Lane End and Marlow, this will be offered on 5 days per week. Council hopes it is well supported. Council will advertise the service start date of 4<sup>th</sup> November around the Parish. Council thanked Cllr Detsiny for all of his hard work.</p>	

**7) Finings Road Car Park**

Cllr Detsiny reported that there have been some issues in Finings Road car park. Cllr Detsiny had a meeting with senior members of WDC. They are seeking advice and will report back to us on what action they can take.

Cllr Dunning provided a report regarding the potential purchase of Finings Road car park and possible cost implications.

Council agreed to defer any decision until the Unitary Council has been created (1<sup>st</sup> April 2020).

Council thanked Cllr Dunning for writing the paper.

Action – Cllr  
Dunning

**8) To agree to advertise to co-opt a new Parish Councillor**

Due to the resignation of Councillor Nigel King a position on Council has now become available. Council agreed to advertise for a new Councillor.

Action – Clerk

**9) Street lighting: extension of our electricity supply contract**

Councillors were given a report prior to the meeting showing extension figures for the Council's unmetered supplies.

Shown was the current supplier against the next best in the market, on 24 and 29 month terms.

Resolve Energy recommend extending for 29 months with SSE and securing rates until September 2024.

They don't see a scenario where rates will reduce and feel it would be wise to secure in the current market and extend out for as long as possible.

The proposal would only come into effect in May 2022. The current contract would stay as it is.

Council agreed to accept the offer with SSE this until September 2024.

Action - Clerk

**10) To appoint an Internal Auditor**

Council agreed to appoint Lucy Stupples to carry out the 2019/20 Internal Audit.

**11) Lane End Playing Fields - General update**

It was reported that the work to the extension of The Pavilion is virtually completed.

The AGM has been confirmed to take place on 9<sup>th</sup> December.

During October & November there will be a major recruitment drive to attract new members.

The accounts 2018/19 have been completed, there was a cash surplus of £6600.

Several teams are using the football pitches and the 3G area is booked 7 days a week.

Action – Clerk

It has been noted that there has been increased traveller activity in surrounding areas. Cllrs Harries, Stewart and Coulter have looked at some height restriction barriers. The approx. cost will be £3000.

There will be a definitive cost reported by the December meeting for Council to consider.

Action – Cllrs  
Coulter/Stewart  
and Harries

**12) Clerk's report**

The items below summarise the Clerks activities since the last meeting.

- i. I have been working on an updated version of the Councils Standing Orders. I hope to have this ready to be discussed at the November meeting
- ii. I have been working on an updated version of the Councils Financial Regulations. I hope to have this ready to be discussed at the November Meeting.
- iii. Christmas in the Village will take place on Friday 13<sup>th</sup> December.
- iv. The hedge outside Bunkers Allotments is very overgrown and pram users are struggling to walk past. I have asked Buckland Landscapes to cut this back. The cost is £300.
- v. I have received complaints about the hedges around Simmons Way car parks. I have directed these to Red Kite Housing Association.
- vi. I have recently rented about 5 unused plots at Sandyfield Allotments to new tenants.
- vii. A tenant at Chalky Fields raised concerns about the trees on The Orchard overhanging her plot and shed. Ridgeway Woodlands checked these and they advised the trees are quite safe and do not require cutting back at this time.
- viii. A tenant at Chalky Fields asked if someone could check the fence is secure around the allotments as some vegetables has recently gone missing. I will check this.
- ix. SSE asked if they could do some safety tree cutting around the cables on Ditchfield Common. I have given permission for this.
- x. Mike Henson will shortly be starting work on the website makeover.

- xi. Street light outside Norths Garage – TFB has confirmed that the installation of the new column and the connection of the supply is programmed to be carried out on the 17<sup>th</sup> October with all elements carried out on the same day. It should therefore be operating that evening.
- xii. Myself and Cllr Detsiny will attend the social media conference.
- xiii. Concerns raised about the amount of activity at High Barns.
- xiv. Blaser Mills advised the deed of easement for Dream Cum Tru is now complete.
- xv. The External Audit documents have been completed and returned to Council
- xvi. Lane End Primary School have advised they will ask their contractor to reduce the height of the hedge adjoining footpath 25.
- xvii. AED inspections carried out and on-line forms submitted.
- xviii. I have reported several street lights to TFB / SSE that are not working.

**13) Invitations to Meetings, Correspondence & Reports received**

Council noted the report.

**14) Matters raised by Councillors**

Cllr Nolan reported that a formal complaint has been made with the Charity Commissioners Office regarding the Picket Charity and Mole Charity.

**15) Planning: To consider new applications and receive WDC Decisions and Appeals**

Action - Clerk

**New Applications**

19/07246/FUL	2 Cutlers Farm Marlow Road Lane End	Householder application for proposed single storey front, side and rear extensions. Garage conversion to habitable living accommodation, and loft conversion with insertion of rear box dormer and roof lights to front elevation No objection.
19/07110/FUL	Dream Cum Tru Church Path Lane End	Householder application for raising of roof, roof extensions/alterations in connection with creation of first floor living accommodation No objection.
19/07087/FUL	31 Beech Avenue Lane End	Householder application for construction of single storey side/rear extension No objection.
19/07001/VCDN	1 Blackwell Road Lane End	Variation of condition 2 (hedge height) attached to PP 03/07037/FUL (Erection of 1m close boarded fencing and 1.2m hedging to side boundary) to allow for higher hedge No objection.
19/06886/FUL	18 New Road Bolter End	Householder application for demolition of existing single storey rear extension and construction of part single/part two storey rear extension No objection.
19/06979/TPO	HTS Management Centre Church Road Lane End	Tree work as per schedule No objection.

NEXT MEETING: Full Parish Council Meeting will be held on Monday 4<sup>th</sup> November 2019 – Lane End Sports Association.

Meeting Closed: 20.46

**The Chairman.....Date.....**