

LANE END PARISH COUNCIL

MINUTES OF THE FULL PARISH COUNCIL MEETING ON MONDAY 26th SEPTEMBER 2022 AT 7.30PM AT LANE END SPORTS PAVILION

ATTENDANCE: Cllr Detsiny – Chairman, Cllrs Coulter, Graham, Harries, Hunt, Nicolson, Osborn, Stewart, Wright.

BUCKINGHAMSHIRE COUNCILLOR – Cllr Dominic Barnes.

CLERK: Mrs Hayley Glasgow

MEMBERS OF THE PUBLIC: 8

1) Public Questions

A Parishioner gave an update re the Finings Wood Community Group and their aspirations. The Finings Wood Community Group are collaborating with The Friends of Theatre on the Row group and hope to provide an active children's adventure programme. The Finings Wood Community group have over 300 members and are embarking on a funding exercise. However, it is thought that the funding expectations will fall short of the monies needed. The group currently has pledges of approx. £20,000. It was also reported that Finings Wood will soon to be registered on the ancient tree index created by the Woodland Trust. It was also commented that woodlotting is a concern. The group requested a meeting with LEPC Spending Priorities Group. The SPG agreed to meet the Friends of Finings Wood Group, this would be arranged via The Clerk.

2) Apologies for absence

Cllrs Achurch & Dunning.

3) Declarations of any personal or prejudicial interests

None.

4) Minutes –

4.1 Approval of the Full Parish Council Meeting on 4th July

Council approved the minutes to be a true and accurate record. The Chairman signed the minutes.

4.2 Approval of the Extraordinary Parish Council Meeting – open session on 22nd August

Council approved the minutes to be a true and accurate record. The Chairman signed the minutes.

4.3 Approval of the Extraordinary Parish Council Meeting – Closed Session on 22nd August

Council approved the minutes to be a true and accurate record. The Chairman signed the minutes.

5) Clerk's Report / Invitations to Meetings, Correspondence & Reports received

The items below summarise the Clerks activities since the last meeting.

1. We have received the completed External Audit back, no issues raised. All paperwork kept to a good standard.
2. I am currently working on several issues re the lower pond.
3. Agreed a quotation with Buckland Landscapes for the hedge on Church Road to be cut back, £350.00 + VAT.
4. Agreed a quotation with Enevero for new LED lanterns on street lighting columns 54 & 55 Forgets Road, £757.92 + VAT.
5. Agreed a quotation with Enevero for new a LED lantern on street lighting column 99 Johnson Road, 378.96 + VAT.
6. CIL Report completed and returned to Buckinghamshire Council. Also uploaded to the website.
7. Arranged for the hedge at Bunkers Allotments to be cut back.
8. The approved Environmental Policy has been updated to the website.
9. The Social Media Policy has been uploaded to the website.
10. The local police team will carry out random speed checks.
11. A number of Parishioners are concerned about the lower pond.
12. Red Kite Community Housing arranged for the foliage on footpath 25 to be cut back.
13. A contractor will be spraying the knotweed in several areas in the parish.
14. I have ordered a poppy wreath for Remembrance Sunday.
15. Christmas in the Village will be held at Lane End Village Hall on Friday 9th December 2022
16. The fence at Chalky Field allotments is rotting in several places and there are several holes in the chicken wire. I have asked for a quotation for the repairs.
17. There is a tree on Moorend Common, overhanging the oil tank. I have requested a quotation for the works.

18. Contacted the police regarding repeated attempts to set fire to several items in the woods off of Simmons Way.
19. Signed and returned the Devolved Services agreement for this year.
20. There was a faulty tap and toilet at the Lane End Sports Pavilion, these have been repaired.
21. There are mole holes at Lane End Playing Fields. A contractor is undertaking works re this.
22. I have organised for KND Surveys to carry out assessments at Ditchfield Common and Lane End Playing Fields as per Cllr Stewart.
23. Agreed quotation – 76 Hobbs Road - To remove 1 no. existing lighting column and to supply and install 1 no. 5m R2505T01 galvanised lighting column in the original position with Micro Highway Diamond Elite lantern post top mounted at 0 degrees to horizontal with 16 neutral white (4000k) LEDs, 400mA CLO driver (19w), SO optic and Zodion SS6 35 lux all night photocell control. To supply and fit isolator with 6A fuse and equipotential earthing including earth terminal block and number the lighting column. The lantern will be factory finished in grey. To also carry out electrical inspection and testing with certification. £1,033.57.
24. Agreed Quotation – 76 Hobbs Road - To transfer 1 no. single phase unmetered service within 3 metres (carried out in a single visit). £688.31.
25. I have checked the AED units.

Invitations to Meetings, Correspondence & Reports received – July / August 22

1. Buckinghamshire Council - Opportunity Bucks' – 'Levelling Up' in Buckinghamshire
2. An update from Martin Tett, Leader of Buckinghamshire Council
3. Correspondence received about the missing padlock and water usage at Sandyfield Allotments.
4. Planning enforcement success for Buckinghamshire Council
5. Buckinghamshire Council to hit 25% renewable electricity target
6. Buckinghamshire Council launches 'Online Safe Spaces' portal
7. Publication of the Statement of Consultation for the Local Plan for Buckinghamshire Attitudes Survey
8. News for Town and Parish Councils from Buckinghamshire Council
9. Buckinghamshire Council - New Guardian's Guide website launches
10. Chilterns Conservation Board - Summer walks, family days, experiences & events PLUS a new coalition for chalk streams and farmers working for nature
11. The cost of living campaign
12. Keep Britain Tidy campaign
13. Open Spaces Society enews
14. Buckinghamshire Council develops new reporting tool in the fight against anti-social behaviour
15. Police & Crime Bulletin July '22 - tackling knife possession and more
16. Have your say on our draft recommendations for Buckinghamshire Council
17. Have your say on a new political map for Buckinghamshire Council
18. Buckinghamshire Council announces new partner to continue programme of highways improvements
19. CPRE Bucks Autumn Newsletter
20. Residents have raised concerns about speeding on The Row.
21. A Resident has raised concerns about the amount of parking on Ditchfield Common. Personal and commercial vehicles.
22. Chilterns Magazine.
23. Buckinghamshire Council - FoodCycle now offering free weekly meals to local residents.

6) Matters arising from previous meeting

It was reported that Cllr Graham would like to organise a working group meeting to discuss how the Council can be more user friendly. The Chairman and Cllr Graham will have a meeting and formulate a draft policy. This will be presented to Council at a future meeting.

7) Finance –

7.1 Approval of the account for July 2022
Council unanimously approved the accounts.

7.2 Approval of the account for August 2022
Council unanimously approved the accounts.

7.3 Expenditure against Budget report
Council noted the budget report.

7.4 Donation Request – Friends of Finings Wood

The Friends of Finings Wood Group asked LEPC to consider allocating some funds for professional fees that will be incurred in establishing the body as a legal and Charitable entity.
The Parish Council approved a S137 donation request of up to £1000.

The donation was approved on the understanding that there is no implication on The Parish Council regarding any further contribution towards the purchase of Finings Wood.

The Friends of Finings Wood Group will liaise with Cllr Nicolson regarding structure. The Clerk will be informed of the outcome.

7.5 To consider the request for a replacement water urn – LEYCC

LEYCC has requested LEPC replace the water urn which is no longer fit for purpose. The cost for this is £409.00 plus VAT.

LEPC approved the replacement of the water urn as it is a fitting in the building.

It was noted that LEYCC currently have a good level of reserves.

It was also noted that there is an issue with damp at LEYCC and LEPC will need to investigate their responsibilities if monies are requested.

7.6 To consider the Parish Council Insurance Policy

The insurance policy is due for renewal shortly and we have received a renewal quote from Hiscox Insurance Company Limited for the period from the 1st October 2022 to the 30th September 2023.

The premium quoted (including IPT and all fees) for the year will be: £5,673.39.

The insurance company recommends we enter a Long-Term Agreement, the same quote as above for a 3 year period.

Council approved the insurance renewal quotation based on the long term agreement over a 3 year period.

It was also suggested that LEPC instructs a company that specialises in valuations for sports clubs. Construction costs have gone up by an estimated 20%. Therefore, it would be prudent to request the valuation of the property to ensure that the correct insurance value is in place.

The Clerk will also ask for the wording 'Children's Play Equipment' to be replaced with the '3G multi sports games area'.

8) Policies / Regulations –

8.1 Complaints Policy (amended)

Council approved the following amendment 2.12 – “The outcome of the complaint will be announced at the Full Parish Council Meeting. “

8.2 Unreasonably Persistent or Vexatious Complaints Policy

Council approved the unreasonably persistent or vexatious complaints policy with the additional caveat of an appeals procedure via one of our three ward Buckinghamshire Councillors.

The Clerk will discuss this with Cllr Dominic Barnes and add the additional caveat to the policy.

9) Allotments –

9.1 To consider revised tenancy agreement

Council approved the amended tenancy agreement. The Clerk will issue the new tenancy agreement with the rental invoices.

9.2 To consider allotment rents

Council agreed to hold the allotment rents for 22/23 as follows:

Small Plots £21.00 / Large Plots £40.00.

Tenants in receipt of their pension receive a 50% discount. Rents are invoiced annually.

9.3 To consider the quotation for hedge works at Chalky Field Allotment

The Clerk had received a quotation for the reduction of the boundary hedge height by 2 meters.

However, Nicolas King Homes have suggested that the hedge provides a degree of screening and given that the planning application is currently live the PC should refrain from carrying out any works to the boundary hedge at this moment.

The Parish Council agreed to defer this discussion until the planning application has been determined.

9.4 To consider quotation for replacement fence posts and chicken wire

The estimate to remove and replace approximately 20 posts, all to be concreted, To patch the chicken wire where necessary and replace rails where necessary – Estimate £1700.00 including materials and labour.

Council approved the quotation.

10) Matters raised by Councillors

Cllr Nicolson and Cllr Detsiny met with Hey Broadband re the existing broadband project. Progress has been slower than expected.

11) Planning: To consider new planning applications

See appendix 1.

12) NEXT MEETING: The next meeting will be held on Wednesday 12th October 2022 at LEYCC.

Meeting Closed at 21.00.

Meeting to be closed – *Exclusion of Public and Press, to exclude public and press in accordance with s1 (2) of the Public Bodies (Admission to Meetings) Act 1960 the press and public be excluded from the meeting during consideration of the item set out in Agenda item 13, due to the confidential nature of this item.*

It is proposed by the Chairman that the Public and Press be excluded from the remainder of the Meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 as matters which will be discussed are considered to be confidential.

13) Potential Children’s play area scheme

The Chairman.....Date.....

PLANNING APPENDIX

22/06964/FUL

OS Parcel 3100 Marlow Road Lane End
Construction of agricultural barn for storage of hay

Objection – The agricultural barn does not appear to look like it is for the exclusive use of hay storage.

22/06963/FUL

Track On Eastern Edge Of Os Parcel 3100 Marlow Road Lane End
Change of use of hardstanding for outdoor storage use (retrospective)

No objection.

22/06962/FUL

Rough Grassland Adjacent Moor Wood Lane End Footpath 20 Lane End
Change of use of hardstanding to land for coach parking (retrospective)

No objection.

22/07049/MINAMD

10 Oakwood Place Lane End

Proposed non-material amendment to permission householder application for construction of single storey side/rear extension with hardstanding and dropped kerb following removal of existing carport granted under planning ref:

21/06171/FUL

No objection.

22/06958/FUL

The Old Sun Old Sun Close Lane End

Householder application for construction of single storey rear extension and two storey side extension

No objection.

22/06767/FUL

South Fields Church Road Cadmore End

Householder application for roof alterations and extensions including insertion of 1 x dormer window to rear and 3 x rooflights to facilitate the creation of additional living accommodation to existing loftspace. Construction of two storey side extension and external alterations.

22/06722/FUL

Priestleys Farm Finings Road Lane End

Householder application for construction of part single, part two storey side and rear extension

No objection.

22/06677/FUL

13 Archers Way Lane End

Householder application for conversion of garage to habitable space with insertion of window and erection of ramp access

No objection.

22/06491/CTREE

Vine Cottage Finings Road Lane End

Raise crown by approx 2 metres x 1 Common Ash Tree

No objection.

22/06656/FUL

9 Wrights Close Lane End

Householder application for construction of part two storey part single storey rear extension, with 2 no. proposed front facing dormer windows

No objection.

22/06566/FUL

Lycaena Cadmore End Cadmore End

Householder application for construction of rear infill extension and window replacement

No objection.

22/06502/CTREE

17A The Row Lane End

Fell x 1 Fir tree

No objection.

22/06325/FUL

Land North East Of Great Stockwell Moor Common Lane End

Change of use from Pasture land with erection of two detached two storey dwellings and detached double garages

Comments deferred.

22/06514/FUL

Somervell Lammas Way Lane End

Householder application for raising of roof height to create first floor accommodation, extend and convert existing single storey garage and internal and fenestration alterations

Comments deferred.

21/07121/FUL

Land Rear Lane End Pumping Station Marlow Road Lane End

Construction of 3 x 1-bed & 6 x 2-bed flats, 6 x 2-bed houses, 13 x 3-bed houses and 4 x 4-bed houses (32 dwellings in total) with associated car and cycle parking, landscaping, amenity space and infrastructure

Comments deferred.

22/06208/CTREE

11 Oakwood Place Lane End

Trim back to boundary x 1 Beech

No objection.