

## LANE END PARISH COUNCIL

### MINUTES OF THE FULL PARISH COUNCIL MEETING ON MONDAY 6<sup>th</sup> JUNE 2022 AT 7.30PM AT LANE END SPORTS PAVILION

**ATTENDANCE:** Cllr Detsiny – Chairman, Cllrs Achurch, Coulter, Dunning, Graham, Harries, Hunt, Nicolson, Osborn, Stewart, Wright.

**BUCKINGHAMSHIRE COUNCILLOR** – Dominic Barnes

**CLERK:** Mrs Hayley Glasgow

**MEMBERS OF THE PUBLIC:** 20

Cllr Detsiny announced there was a very successful event for the Queens Platinum Jubilee on Friday 3<sup>rd</sup> June 2022 at Lane End Playing Fields. A member of the Lane End Sports Association gave a short report.

The Parish Council wished The Clerk a happy birthday and presented a bouquet of flowers. Cllr Detsiny thanked the Clerk for all the work she does for the Parish Council and the time and energy she puts into her work. The Clerk thanked Councillors.

#### 1) Apologies for absence

None.

#### 2) Declarations of any personal or prejudicial interests

None.

#### 3) Planning

Due to public interest Cllr Detsiny moved the discussion on Planning up the agenda. The meeting was open to the public for questions relating to planning. A member of the public provided an overview on planning application reference 22/06236/FUL Harding and The Haven, Moor Common Lane End. See planning appendix for comments.

### MEETING CLOSED FOR PUBLIC QUESTIONS

A Parishioner made a statement, they extended their thanks for the event held on Friday 3<sup>rd</sup> June at the Playing Fields. They stated that this demonstrated how important open-air performance is.

The Parishioner stated that the Lane End Players have recently won two prestigious awards and the Lane End Players are raising the profile of Lane End Parish The Chairman thanked the parishioner.

### MEETING RE-OPENED

#### 4) Minutes

3.1 Approval of the Closed Session Meeting on 9<sup>th</sup> May 2022

Council approved the minutes to be a true and accurate record. The Chairman signed the minutes.

3.2 Approval of the Full Parish Meeting on 9<sup>th</sup> May 2022

Council approved the minutes to be a true and accurate record. The Chairman signed the minutes.

3.3 Approval of the Annual Meeting of the Parish Council Meeting on 9<sup>th</sup> May 2022

Council approved the minutes to be a true and accurate record. The Chairman signed the minutes.

3.4 Approval of the Annual Parish Meeting on 9<sup>th</sup> May 2022

The Parish Council agreed to an amendment to be added to the bottom of the minutes, as follows :

\* It was noted that there are 5 members of the Spending Priorities Working Group including Cllrs Coulter, Detsiny, Harries, Nicolson and Stewart.

#### 5) Clerk Report / Invitations to Meetings, Correspondence & Reports received

The items below summarise the Clerks activities since the last meeting.

1. Cllr Dunning and residents met with representatives from Transport for Bucks re the recent works on Shotfield Road. The Clerk will ask TFB for an update.
2. Residents thanked the Parish Council for the recent groundworks on Ditchfield Common.
3. I have sent instructions to Paul Deriaz and Blaser Mills re the land on The Row.

4. I have instructed Enevero to carry out the lighting works for replacement LEDs as requested.
5. I have completed the audit paperwork and submitted this to the external auditor.
6. I have spoken to the Internal Auditor and she has confirmed she will carry out the 22/23 Internal Audit.
7. I have uploaded the draft audit papers onto the website.
8. I have updated the risk schedule and risk assessment as agreed at the last meeting.
9. There are currently no vacant allotment plots.
10. The VAT return has been submitted.
11. The grass cutting has been arranged before the fete. Cllr Osborn will meet with Bucklands prior to the cut. They have been asked to avoid the orchids.
12. Two small signs have been installed on the entrance to Ditchfield Common – Uneven Surface.
13. I have checked the AED units.

## **Invitations to Meetings, Correspondence & Reports received – May 22**

Any of the following documents can be requested from the Clerk

1. Council asks for residents' help in tackling the costly problem of food waste
2. Buckinghamshire Council appoints a new Director of Children's Services
3. Buckinghamshire Council offers free events in support of Dementia Action Week
4. Update for Town and Parish Councils from Buckinghamshire Council
5. Help us protect vulnerable people from radicalisation and terrorism
6. The installation of Solar Panels on the roof of a domestic house in Lane End
7. Rural Farm Tour – Thursday 23<sup>rd</sup> June
8. Buckinghamshire Council takes steps to secure more affordable housing in the county
9. Buckinghamshire Council announces fresh financial support package for residents in need
10. Residents invited to register for affordable renewable energy offer

### **6) Matters arising from previous meeting**

Cllr Detsiny attended a recent meeting of the JCC and it is hoped within a couple of months there would be a resolution found for the Booker Gliding Club.

Council noted last month that The Clerk worked 9 hours overtime. Council unanimously agreed this should be paid.

### **7) Finance -**

#### **7.1 Approval of the accounts for May 2022**

Council approved the expenditure of £15,580.95. Council noted the income was £10.00. Council noted the current account closing balance of £166,500.76 as of 16<sup>th</sup> May 2022.

#### **7.2 Quotation for LED light no. 6 Bassett Road**

Scheme title: Lighting Column no. 6 Bassett Road, Lane End. Replace LED lantern - £378.96 ex VAT.  
Council unanimously approved this quotation.

#### **7.3 Quotation for LED no's 6 & 7 Lines Road**

Scheme title: Lighting Column no. 6 & 7 Lines Road, Lane End. Replace LED lantern - £732.80 ex VAT.  
Council unanimously approved this quotation.

There was a discussion re delegated powers of expenditure. The Clerk will revisit and amend the Financial Regulations, with a view for the Parish Council to consider these at the July meeting.

### **8) To consider the additional site to the devolution agreement**

Buckinghamshire Council requested the consideration of an additional site in Lane End Parish for inclusion in the current green space devolution contract.

The set rate offered was very low. Council unanimously declined this offer.

There is a section of land at Prospect Court that has been used for fly-tipping. The Clerk will report this.

### **9) Chalky Field**

#### **9.1 To consider expenditure**

The discussion paper was deferred until the July meeting.

Buckinghamshire Councillor Dominic Barnes reported that the Planning Department at Buckinghamshire Council has recently seen a 40% uplift in planning applications across the County with no extra staffing in the planning department. This has ultimately delayed many planning applications.

9.2 To approve brief communication on Facebook

Council discussed a draft brief. Several comments were received. Cllr Detsiny and the Clerk will re-draft and email out to Councillors for approval.

**10) To consider the Environmental Policy**

Cllr Detsiny tabled an Environmental Policy. It was agreed that Cllr Graham would format the Policy and make minor amendments taking on board comments.

The final draft will be re-issued at the July meeting.

Council thanked Cllr Graham for her work in drafting several versions of the policy. It was her initiative, and she was the principal architect policy.

**11) Matters Raised by Councillors**

11.1 Cllr Dunning reported that Cllrs Nicolson, Osborn and Dunning attended a tree planting ceremony arranged by Red Kite Housing Association. Unfortunately, within a day a tree had been snapped.

11.2 Cllr Harries reported that various works are required for the upkeep of the football pitches. The works needs to be carried out on an annual basis and are overdue. Council agreed in principle that the works to the pitches may be undertaken in line with the approved budget of £4000.00.

11.3 Cllr Graham reported that notes re a recent working group meeting to discuss potential actions to enhance interactions with parishioners and community groups had been circulated. This would be discussed at the July meeting.

11.4 Cllr Nicolson reported that there were several events that had taken place in the Parish. The Lane End Village Fete was very successful and well attended. It is hoped this will provide the Village Hall with much needed funds.

11.5 Cllr Graham has chased up the plaque for the trees.

11.6 Cllr Wright reported that several allotment plots required works and he would seek quotations for these. There are people on the waiting list for plots. The Clerk will email the quotations to Council and delegated authority would be given if the quotations are thought reasonable.

Cllr Wright would like to make some minor amendments to the tenancy agreement and will aim to provide drafts for the September meeting.

11.7 Cllr Wright gave his apologies for the July meeting.

12) **Planning:** To consider new planning applications

**NEXT MEETING: The next meeting will be held on Monday 4<sup>th</sup> July 2022 – Rackleys, Chiltern Hills.**

Meeting closed at 20.46.

**The Chairman.....Date.....**

## **PLANNING APPENDIX**

22/06236/FUL

Harding And The Haven Moor Common Lane End

Construction of replacement pair of semi detached dwellings and associated external works

No objections (note:- application form is incorrect with regard to foul sewage & further checks required to satisfy ecology & trees checklist).

22/05920/FUL

15 Ivy Place Lane End

Householder application for construction of single storey side and rear extension, with conversion of garage to habitable accommodation

No objections.

22/05915/FUL

School House Bullocks Farm Lane Wheeler End

Householder application for construction of dropped kerb

No objections.

22/06208/CTREE

11 Oakwood Place Lane End

Trim back to boundary x 1 Beech

No objections.