

LANE END PARISH COUNCIL



Notice of a Council Meeting of Lane End Parish Council

All Councillors are summoned to attend the meeting of the Parish Council

Notice is hereby given that the meeting of Lane End Parish Council will be held in public on Wednesday 10th May 2023 at 7.30pm in the Lane End Sports Pavilion

Members of the public are welcome to attend the meeting but may only participate during Public Participation (see below). There is an overall time limit of 15 minutes for this segment. Multiple speakers for the same item may wish to select a single speaker or to edit their own contribution to ensure the maximum number of speakers can be accommodated. No single speaker may speak longer than 3 minutes. Points raised, but not on this evening's agenda, may not be addressed at this meeting but will be answered during the working week or added to a future agenda as appropriate

AGENDA

1) Public Questions

2) Apologies for absence (v)

3) Declarations of any personal or prejudicial interests (v)

4) Minutes – Approval of the minutes from the -

4.1 Full Parish Council Meeting on Monday 3rd April 2023 (p/c)

4.2 Closed Session Meeting on Monday 3rd April 2023 (p/c)

4.3 Full Parish Council Meeting on Thursday 27th April (p/c)

4.4 Closed Session Meeting on Thursday 27th April (p/c)

4.5 Annual Parish Meeting on Tuesday 2nd May 2023 (p/c)

4.6 Annual Parish Council Meeting on Tuesday 2nd May 2023 (p/c)

5) Matters arising from previous meeting (v)

6) Clerk's Report / Invitations to Meetings, Correspondence & Reports received (p)

7) Finance –

7.1 Approval of the accounts for May 2023 (p)

7.2 Donation Request from Community Matters (p)

8) Audit -

8.1 To receive the Internal Auditors report (p)

8.2 Consider the Annual Governance Statement (p)

8.3 Sign off the accounts Year Ending 31st March 2023 (p)

9) Wayleave Agreement – Cadmore End (p)

10) Allotments (p)

11) Matters raised by Councillors (v)

12) Planning: To consider new planning applications* (v)

*Planning applications may have been updated after the agenda has been issued and therefore won't be listed on the agenda but may still be discussed. Please contact The Clerk for further details.

13) **NEXT MEETING:** The next meeting will be held on Monday 5th June 2023 at Lane End Youth and Community Centre.

Meeting to be closed – *Exclusion of Public and Press, to exclude public and press in accordance with s1 (2) of the Public Bodies (Admission to Meetings) Act 1960 the press and public be excluded from the meeting during consideration of the item set out in Agenda item 15, due to the confidential nature of this item.*

It is proposed by the Chairman that the Public and Press be excluded from the remainder of the Meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 as matters which will be discussed are considered to be confidential

14) **The Orchard** (p)

15) **Employee Matters** (p)

Hayley Glasgow
Clerk to Lane End Parish Council

Thursday 4th May 2023

**(p) Paper Included (v) Verbal report (p/c) previously circulated.*

Planning Appendix

23/05763/FUL

South Fields Church Road Cadmore End

Householder application for garage conversion and proposed enclosed link between existing house and garage

23/05813/FUL

4 Chequers Lane Cadmore End

Householder application for roof alterations including increase in ridge height and extended gable to rear, construction of two storey side, two storey front and rear extensions and external alterations (alternative scheme to pp

22/07275/FUL)

23/05702/FUL

3 School Row Finings Road Lane End

Householder application for replacement windows

23/05811/CTREE

Ditchfield Cottage Ditchfield Common Lane End

Shorten the two leaders by 2-3m x 1 Oak (T1) and shorten south limb by 3m to suitable union, and shorten lateral extending canopy towards house by 1-2m x 1 Oak (T2)

23/06004/FUL

Alison, Park Lane, Lane End

Householder application for construction of combined two and single storey rear extension, single storey rear and side extension and front porch extension (alternative scheme to pp 22/08168/FUL)

21/07913/OUT - RUR1 - Golden Guff – Land South of Finings Road – amended planning application.

April 23 - The items below summarise the Clerks activities since the last meeting.

1. Forms completed and submitted for the Countryside Stewardship Grant.
2. The skips have been delivered to the three allotment sites.
3. Street lighting repairs forms submitted.
4. I have requested 'Ducks crossing' signs to be installed near the ponds.
5. I have asked the contractor to treat the Japanese Knotweed on Ditchfield Common.
6. VAT Claim completed and submitted.
7. Year End reports completed.
8. All reports have been submitted to the Internal Auditor for review. The internal auditor has confirmed that all files are kept to a very satisfactory standard.
9. The village fete will be on Saturday 17th June.
10. Requested an updated unmetered supply certificate from the street lighting supply contractor.
11. Requested several street lighting repairs.
12. Invoiced Clarion advertisers.
13. Requested a shield is fitted on a street light in Lines Road to prevent light shining into a residents window.
14. Received a donation of £950 from the Rotary Club towards the Childrens Playground project.
15. Going forward the planning team will be Cllrs Hunt and Achurch.
16. Signed and returned the 23/24 maintenance schedule costs for street lighting.
17. Reported various issues on fixmystreet.
18. Fixmystreet is available via an app on your mobile phone, it detects your location and you can take a photograph to upload and submit. It's the easiest way to report issues to Bucks Council.
19. Checked AED units.

Invitations to Meetings, Correspondence & Reports received –

1. Updates from Buckinghamshire Council:
 - 1.1 Be part of the Community Food Chain and help people in need
 - 1.2 Fly-tipper in the hot seat after being caught dumping rubbish in lay-by
 - 1.3 Council has a new tool in the fight against potholes
 - 1.4 Latest news on Community Safety in Buckinghamshire
 - 1.5 Council sells unused land for affordable homes development
 - 1.6 Local Plan for Buckinghamshire and Local Transport Plan 5 Survey
 - 1.7 Have your say on the vision and objectives for development and transport in Buckinghamshire
 - 1.8 Bucks Tree Mission flourishes with more than 145,000 trees planted since October
 - 1.9 An update from Martin Tett, Leader of Buckinghamshire Council
 - 1.10 New early bird trial gives free bus pass holders even more freedom
2. Other correspondence
 - 2.1 Chiltern Conservation Board news
 - 2.2 Campaign to Protect Rural England news
 - 2.3 SSE Newsletter
 - 2.4 April update from the Police & Crime Commissioner
 - 2.5 Police & Crime Bulletin Apr '23 - Crimefighters: More visible policing
 - 2.6 Email from a resident "I am about to submit an application to have the path through the meadow on the north side of Marlow Road formally adopted as a public footpath. This is related to the recent planning application for gated access which I see the Parish Council sensibly opposed".
 - 2.7 Training courses from BMKLC.