

## LANE END PARISH COUNCIL

### MINUTES OF THE FULL PARISH COUNCIL MEETING ON MONDAY 6<sup>th</sup> NOVEMBER 2023 AT 7.30PM IN LANE END YOUTH AND COMMUNITY CENTRE

**ATTENDANCE:** Cllr Stewart – Chairman, Cllrs Detsiny, Dunning, Graham, Harries, Hunt, Nicolson, Osborn, and Wright.

**BUCKINGHAMSHIRE COUNCILLOR** – None.

**CLERK:** Mrs Hayley Glasgow

**MEMBERS OF THE PUBLIC: 20.**

#### 1) A talk from the Director of the Penn Wood Management Charity

Penn woodland is managed by a charity. The woodland is common wood and was purchased with an aim to protect the woodland. When first purchased the group (charity) organised the installation of some hardened paths so that it could be used all year round. The charity works closely with the Woodland Trust. The charity depends heavily on a group of volunteers (approx 70 volunteers). There are several benches and during covid the woodland was hugely popular. The aim is to encourage the woodland to grow and become a good ecological space. The group tries to protect certain areas of the wood and asks people to stay on the paths. Several specific species have been found and the group are trying to create a summer meadow. Two preschools have been given permission to use the woodland for Forrest School. The local Primary school often go on nature walks within the woods. Foraging is not allowed. A woodland can manage itself but for it to be well kept it needs a certain amount of management. Woodland owners can write a management plan and once approved by the forestry commission can then apply for grants. The charity set up a group named The Friends of Common Wood and ask for a donation, members can contribute £50 per year or life membership is £500. The group organises safety surveys carried out every three years and a smaller survey once per year. Recent ash dieback has cost a lot of money. The woodland is managed on a revenue neutral basis. The group can make income from selling wood from felled trees.

The Parish Council thanked the Director for his presentation.

The Friends of Finings Wood Group reported they have a management plan which allows £8000 expenditure per year for the first five years.

#### 2) Public Questions

A Parishioner invited the Parish Council to meet with the Village Hall Regeneration Project Steering Committee. The Committee has been established to future proof Lane End Village Hall. Council will arrange for some Councillors to attend.

A Parishioner attending the meeting on behalf of the Cadmore End Little Common Residents Association Committee asked if the Parish Council would consider turning off the streetlights in Cadmore End. The Parish Council will survey residents. The Clerk will contact the Police for their advice.

#### 3) Apologies for absence

Apologies received from Cllr Coulter.

#### 4) Declarations of any personal or prejudicial interests

None.

#### 5) Minutes – 5.1 - Approval of the Full Parish Council Meeting on Monday 2<sup>nd</sup> October 2023

The council approved the minutes to be a true and accurate record. The Chairman signed the minutes.

#### 5.2 – Approval of the Closed Meeting on Monday 2<sup>nd</sup> October 2023

The council approved the minutes to be a true and accurate record. The Chairman signed the minutes.

#### 6) Matters arising from previous meeting

None.

#### 7) Clerk's Report / Invitations to Meetings, Correspondence & Reports received October 2023 - The items below summarise the Clerks activities since the last meeting.

1. I spoke to Buckinghamshire Council re some of the hedges on Bolter End Lane that are overgrown. There is no footpath, the hedges adjoin the road. BC agreed to cut these back.
2. The works on the fence at Chalky Field has been completed.

3. Residents of Chalky Field have asked for the water supply tap to be insulated, this has been completed.
4. We have received 5 applications for the position of co-opted Parish Councillor. Cllrs Coulter, Stewart and Osborn will carry out the interview's shortly. The Clerk will issue CV's/personal statements to Councillors.
5. Advertised the Parish Councillor vacancy on Facebook, LEPCs website and the noticeboards.
6. LEYCC are holding their AGM on Monday 20<sup>th</sup> November at 7pm at LEYCC. They would be delighted if Parish Councillors were able to attend.
7. The Remembrance Sunday Service is on Sunday 12<sup>th</sup> November at 10.50am. Cllr Detsiny will lay the wreath on behalf of the Parish Council.
8. An update from Buckinghamshire Council Enforcement re the ex-Peacock Pub – "I write to inform you that I visited the above premises and noted that unauthorised persons had ripped off boards and gained access. I served Notice the same afternoon.  
I must allow the owner a minimum of 48 hrs in which to secure the property.  
If no works are undertaken, I will arrange for the necessary action in default".  
Note - Clerk to establish an update re if the planning permission has lapsed.
9. Received an email from a resident of Moorend Common to say how pleased they are with the grass cutting.
10. Advised the mother and baby/toddler group that the PC would donate £500. They were very pleased and thanked the Parish Council.
11. Christmas in the Village will be on Friday 8<sup>th</sup> December 2023, Lane End Village Hall.
12. The AED units on the circuit website have been updated.
13. Reported various issues on fixmystreet.
14. Fixmystreet is available via an app on your mobile phone, it detects your location, and you can take a photograph to upload and submit. It's the easiest way to report issues to Bucks Council.
15. Checked AED units.

#### **Invitations to Meetings, Correspondence & Reports received –**

1. Updates from Buckinghamshire Council:
  - a. Keeping Buckinghamshire moving with micro-surfacing
  - b. Buckinghamshire Council outlines winter support offer for residents
  - c. Regenerating Bucks: a framework for growth and a bright future
  - d. Championing positive mental health for all in Bucks
  - e. Book your free NHS Health Check
  - f. Ready, steady, grit! Bucks gritters prep for coming winter.
  - g. Council Leader demands that Buckinghamshire must gain from HS2 cancellation.
  - h. Night or day – you won't get away with fly-tipping in Bucks.
  - i. This autumn, take hold of damp and mould!
  - j. Have your say on Buckinghamshire polling arrangements.
2. Other correspondence
  - a. Update from the Chilterns Conservation Board
  - b. Campaign to Protect Rural England Newsletter
  - c. Newsletter from the Chiltern Conservation Board
  - d. Open Spaces Society Newsletter

#### **8) Finance**

##### **8.1 Approval of the accounts for November 2023**

Council approved the expenditure of £14,361.64. Council noted that the income received of £1232.40. Council noted the current account closing balance of £165,086.96 as of 1<sup>st</sup> November 2023.

##### **8.2 To consider a quotation for street lighting – 2 Firs Close**

To remove damaged street lighting column, dispose and install new - £1229.22.  
The Parish Council agreed the quotation.

### 8.3 Lawn Mower request for the Village Green

A Parishioner asked if the Parish Council would purchase a lawn mower for approximately £650 to be used for cutting the village green.

Councillors felt more comfortable with asking the grass cutting contractor to increase the number of cuts. Cllr Stewart and the Clerk will meet with the Contractor to discuss this.

### 8.4 Footpath lamp maintenance – footpath 25

Quotation to cut back foliage around streetlights on footpath 25 - M H Groundcare - £450.00.

Council approved the quotation of £450.00.

### 8.5 Donation request – Frieth PTA

The Parish Council were sympathetic to the donation request but felt that as the school was out of the catchment area this was not something they could support.

The Chairman put this to a vote by show of hands, 3 in favour, 5 against, 1 abstained.

By majority vote the donation request was denied.

### 8.6 Tree works – Chalky Field backing onto BT site

To reduce the trees to fence height, chip and remove - M H Groundcare - £300.00. Council approved this quotation.

### 8.7 Budget Report

#### Income

On the income side actual income already exceeds budgeted income by over £2000.

This is almost wholly due to VAT repayments exceeding expectations by £7000.

There is a concern that Clarion Income may fall short of Budget by around £1000.

Overall income is currently predicted to be about £7,000 more than budget at year end.

#### Expenditure

On the expenditure side current projections suggest that total expenditure will be under budget at year end.

Most budget lines are broadly in accordance with the budgets that were set,

A predicted surplus in the “Contingency / Miscellaneous” budget suggests that will be some scope for redeployment of funds should the need arise.

Two Budget lines, “Legal Fees” and “Woodland Maintenance” are highly unpredictable but even significant increases in these areas should not affect our ability to end the year within budget.

## 9. Environmental Sustainability Group Annual Report

Agenda item deferred. Awaiting an ecology report on the ponds.

### 10. Matters raised by Councillors

Cllr Graham asked when the foliage around the pond would be cut back and asked if it could be significantly lowered. The Clerk and Cllr Stewart will meet with the contractor, the works are scheduled to take place in the next couple of weeks.

### 10. Planning: To consider new planning applications\* (v)

\*Planning applications may have been updated after the agenda has been issued and therefore won't be listed on the agenda but may still be discussed. Please contact The Clerk for further details.

**11. NEXT MEETING:** The next meeting will be held on Monday 4<sup>th</sup> December 2023 in Lane End Sports Pavilion

**12. Meeting to be closed – Exclusion of Public and Press, to exclude public and press in accordance with s1 (2) of the Public Bodies (Admission to Meetings) Act 1960 the press and public be excluded from the meeting during consideration of the item set out in Agenda item 15, due to the confidential nature of this item.**

*It is proposed by the Chairman that the Public and Press be excluded from the remainder of the Meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 as matters which will be discussed are considered to be confidential*

### 13. Chalky Field

### 14. Option Agreement Update

Meeting closed 20.25.

Signed..... Dated.....

## **Planning Appendix**

23/07531/CTREE

Oak Cottage Finings Road Lane End

Dismantle tree by freefall method then grind the stump as too large for garden x 1 Magnolia tree

No objection.

23/07484/CTREE

4 Manchester Terrace High Street Lane End

Fell as split vertically down the middle which has lead to girdling / loss of bark throughout the trunk x 1 Cherry tree (1)

No objection.

23/07364/FUL

21 Widdenton View Lane End

Householder application for construction of single storey rear extension with fenestration alteration

No objection.