



Lane End Parish Council, PO Box 1616, High Wycombe, HP12 9FS. Tel: 01494 437111.
e-mail : clerk@laneendparishcouncil.gov.uk

To members of the Council

You are hereby summoned to attend the meeting of Lane End Parish Council on **Monday 7th October 2024 at 7.30pm at Cadmore End Village Hall** for the purpose of transacting the following business.

Mrs H Glasgow H. Glasgow, Clerk to Lane End Parish Council

Wednesday 2nd October 2024

Members of the public are welcome to attend the meeting but may only participate during Public Participation (see below). There is an overall time limit of 15 minutes for this segment. Multiple speakers for the same item may wish to select a single speaker or to edit their own contribution to ensure the maximum number of speakers can be accommodated. No single speaker may speak longer than 3 minutes. Points raised, but not on this evening's agenda, may not be addressed at this meeting but will be answered during the working week or added to a future agenda as appropriate

AGENDA

- 1) **Apologies for absence** (v)
- 2) **Declarations of any personal or prejudicial interests** (v)
- 3) **Members of the public are invited to address the council** (v)
- 4) **Minutes** – to be confirm the minutes of the following meetings -
 - 4.1 Full Parish Council Meeting on Monday 9th September 2024 (p/c)
 - 4.2 Closed Session Meeting on Monday 9th September 2024 (p/c)
- 5) **To receive matters arising from previous meeting** (v)
- 6) **To receive the Clerks Report / Invitations to Meetings, Correspondence & Reports received** - see appendix (p)
- 7) **Finance** –
 - 7.1 To agree the payments as listed in the accounts for October 2024 – see appendix (p)
 - 7.2 To receive the Expenditure against Budget Report (p)
 - 7.3 Quotation to cut back hedge leading to Lane End Primary School (retrospective) (p)
 - 7.4 Quotation for additional grass cutting on Moorend Common and Moor Common (p)
 - 7.5 Donation Request – Frieth School PTA (p)
 - 7.6 Moorend Common – Squirrel control (p)
 - 7.7 Delivery of Clarion (v)
- 8) **To review the Council's Policies and Core Documents** –
 - 8.1 Environmental Sustainability Policy (p)
 - 8.2 Playground Procurement (p)
 - 8.3 Terms of Reference – Working Groups (p)
- 9) **Chalky Field – Draft proposal for Clarion and Website - Information Releases** (p)
- 10) **Allotments** (v)
- 11) **To receive an update re Parish improvements and to agree further projects** (v)

12) **CITV** (v)

13) **To receive items for the next agenda and matters raised by Councillors** (v)

14) **Planning:** To consider new planning applications* (v) - see planning appendix

*Planning applications may have been updated after the agenda has been issued and therefore won't be listed on the agenda but may still be discussed. Please contact The Clerk for further details.

15) Date of Next Meeting – Monday 4th November at Lane End Sports Pavilion

**(p) Paper Included (v) Verbal report (p/c) previously circulated.*

Appendix – Expenditure- Expenditure – October 2024

£6.20	Business banking charge
£81.50	Office phone/broadband
£666.74	Street lighting supply
£6371.77	Insurance
£450.00	Training
£520.21	Bench
£5143.87	Salaries / tax / NI / pension
£352.59	Office expenses
£400.00	Clarion editor
£900.00	Hedge works
£184.80	Environmental waste
£756.00	Audit
£1588.67	Street lighting repairs
£694.67	Street lighting maintenance
£135.69	Guttering repair and slab repair
£46.40	Cllr Expenses

Appendix – Clerks Report

1. We have received the External Audit back, everything has been kept to a good standard and proper practices followed.
2. Cllr Donna Graham will lay the poppy wreath on behalf of the Parish Council at the Remembrance Sunday Service.
3. The Heart of Bucks organisation has confirmed that the grant originally issued to support people during covid can be reallocated towards the LEPC Children's playground project, total grant - £1773.08.
4. I have arranged for the Neighbourhood Plan Working Group to meet with Oneill Homer. If anyone is interested in joining the working group please advise the clerk.
5. There has been a sewage leak on Simmons Way/Slyater Road for over a week. Sewage is leaking onto the footpath and into peoples gardens. Have been in touch with Thames Water, Cllr Mark Turner is also assisting.
6. Reported a crumbling wall and overgrown hedges in a car park off of Simmons Way to Red Kite Housing Association.
7. Concerns raised re parking in Archers Way and Simmons Way.
8. Cllr Stewart and The Clerk had a meeting with Mike Deegan Consultancy re contract procurement.
9. Ordered the new bench to be placed at the pond on The Row.
10. Currently in discussion with residents of Cadmore End regarding street lighting.
11. Asked M H Groundcare to remove the remaining trunk from the fallen tree at Ridge Close.
12. Buckland Landscapes has completed the works around the pond near the G&A.

13. Councillors should have received the Register of Interests form to complete if there are any changes. Current forms can be found on the website.
14. As per email, SSE withdrew their quotation for the unmetered supply of street lighting. Have signed the contract with Drax Energy and secured the three year term.
15. Reported several street lights as not working.
16. Save the date - Christmas in the Village has been arranged for Friday 13th December 2024.
17. Reported various issues on fixmystreet.
18. Fixmystreet is available via an app on your mobile phone, it detects your location and you can take a photograph to upload and submit. It's the easiest way to report issues to Bucks Council.
19. Checked AED units.
20. Parish Council Meeting Dates 24. Meetings on the first Monday of the month at **7.30pm** unless otherwise stated:

Monday 4th November – Lane End Sports Pavilion

Monday 2nd December – Lane End Youth and Community Centre
(Precept will be set).

Invitations to Meetings, Correspondence & Reports received –

1. Updates from Buckinghamshire Council:
 - 1.1 An update from Martin Tett, Leader of Buckinghamshire Council
 - 1.2 News for Town & Parish Councils from Buckinghamshire Council
 - 1.3 Shape Buckinghamshire's updated taxi licensing policy
 - 1.4 High Wycombe Community Governance Review - Final Recommendation
 - 1.5 New Sunday Markets to launch in Aylesbury and High Wycombe
 - 1.6 Tell us how we can help everyone in Buckinghamshire to age healthily
 - 1.7 Latest news from Buckinghamshire Libraries
 - 1.8 Latest news on Community Safety in Buckinghamshire
 - 1.9 Domestic Abuse is everyone's business
 - 1.10 Be active on the school run
2. Other correspondence
 - 2.1 NPPF Consultation: a response from ONH
 - 2.2 Info for Buckinghamshire councils: new tool to help Bucks residents find volunteer opportunities launched today
 - 2.3 Electric Vehicle Chargers in the Town/Parish
 - 2.4 Chiltern Rangers Summer Newsletter 2024
 - 2.5 Showcase event turns the spotlight on the space sector in Bucks
 - 2.6 Home Upgrade Grant 2

Appendix - Planning

24/07231/CTREE

2 Wesley Villas High Street Lane End

Reduce height by approximately 3 metres and cut back overhanging branches from neighbouring property by approximately 1.5 metres x 1 Bay Tree Hedge (H1), reduce crown by up to 0.5 - 1 metre x 1 Japanese Maple (T1) and reduce height by approximately 1 metre x 1 Holly tree (T2)

24/07101/FUL

Jasmine Cottage, Finings Road, Lane End

Householder application for replacement timber windows.

24/07220/FUL

Brecon Cottage, Marlow Road, Cadmore End

Householder application for construction of two storey side and rear extension and detached garage.

24/07810/HEDGE

Chiltern Hill House, Church Road, Cadmore End

Removal of hedge.