

LANE END PARISH COUNCIL



Notice of a Council Meeting of Lane End Parish Council

All Councillors are summoned to attend the meeting of the Parish Council

Notice is hereby given that the meeting of Lane End Parish Council will be held in public on Monday 8th April 2024 at 7.30pm in Lane End Youth and Community Centre

Members of the public are welcome to attend the meeting but may only participate during Public Participation (see below). There is an overall time limit of 15 minutes for this segment. Multiple speakers for the same item may wish to select a single speaker or to edit their own contribution to ensure the maximum number of speakers can be accommodated. No single speaker may speak longer than 3 minutes. Points raised, but not on this evening's agenda, may not be addressed at this meeting but will be answered during the working week or added to a future agenda as appropriate

AGENDA

- 1) **Public Questions**
- 2) **Apologies for absence** (v)
- 3) **Declarations of any personal or prejudicial interests** (v)
- 4) **Minutes – 3.1** Approval of the Full Parish Council Meeting on 4th March 2024 (p/c)
3.2 Approval of the Closed Session Council Meeting on 4th March 2024 (p/c)
- 5) **Matters arising from previous meeting** (v)
- 6) **Clerk's Report / Invitations to Meetings, Correspondence & Reports received** (p)
- 7) **Finance – Approval of the accounts for April 2024** (p)
- 8) **To note the Asset Register** (p)
- 9) **To note the Risk Schedule & Risk Assessment Report** (p)
- 10) **Parish Improvements** (p)
- 11) **Skips – Allotment sites** (v)
- 12) **To receive the Pond Assessment Report** (p)
- 13) **Matters raised by Councillors** (v)
- 14) **Planning:** To consider new planning applications* (v)

*Planning applications may have been updated after the agenda has been issued and therefore won't be listed on the agenda but may still be discussed. Please contact The Clerk for further details.

15) **NEXT MEETING:** The next meeting will be held on Tuesday 7th May – Rackleys Chiltern Hills (Annual Parish Meeting and Annual Parish Council Meeting).

The normal Parish Council Meeting will be on Monday 13th May – Cadmore End Village Hall

Hayley Glasgow
Clerk to Lane End Parish Council

Wednesday 3rd April 2024

**(p) Paper Included (v) Verbal report (p/c) previously circulated.*

Appendix – New Planning Applications.

24/05768/CTREE

Woodlands Watercroft Lane Cadmore End

Reduce back by 3m, but only the overhanging branches to neighbouring garden to maintain and contain the crown ensuring it remains viable x Oak (T1), reduce the height and spread of the tree by up to 7m as blocking light from the surrounding gardens x 1 Oak (T6), cut back overhanging branches over garden by approximately 1-2 metres x group Beech, Hawthorn and Hazel (G12), fell due to Ash Dieback x 4 Ash (T2 - T5), reduce the height and spread of the trees by up to 8m to re-generate and grow healthily x 5 Oak (T7-T11)

24/05529/FUL

1 Park Close Lane End

Householder application for proposed construction of front porch

24/05580/CTREE

Skilmoor House Church Road Cadmore End

Reduce limbs overhanging garden and Beech tree (T1) by around 1 metre to create clear space between trees and improve light levels to the house and garden x 1 Oak (T2)

24/05563/TPO

Skilmoor House Church Road Cadmore End

Reduce overall tree height by around 2 metres and radial spread by around 1.5 meters. This work is required in order to maintain the aesthetic value of the tree and contain the overall size of the tree in keeping with its location at the centre of the rear garden space of the property x 1 Beech (T1)

24/05508/TPO

Grovelands Church Road Lane End

Remove 25% of epicormic growth in crown centre by thinning to encourage light into the canopy x 1 Oak (T1)

March 2024 - The items below summarise the Clerks activities since the last meeting.

1. Proposed Parish Council meeting date change from Monday 2nd September to Monday 9th September.
2. Cllr Mark Turner has advised that some drainage works will take place in Cadmore End.
3. Cllrs Nicolson, Dunning and Osborn have been set up with PC email accounts. Other accounts to be set up.
4. The Devolved Services has been returned and accepted by BC.
5. Concerns raised re parking at Chalky Fields by tenants accessing the allotments. An email has been sent to all tenants.
6. Concerns raised from a Parishioner re a homeowner laying gravel grids and gravel onto the piece of land on Moor Common next to their property.
7. Request for signage on Moor Common 'Slow down' and 'No parking on the Common' similar to the signs in Cadmore End. Would the Council be willing to permit the erection of such signs on Moor Common?
8. The Playing Fields Maintenance Officer has been advertised.
9. The Lane End Village Fete will be on Saturday 15th June 2024.
10. Comments to the Planning Inspectorate re 2 Sycamore Cottages submitted.
11. Requested that the planning application for Chequers End Equestrian is called in.
12. The donation to the Holy Trinity Church has been paid.
13. The donation to Cadmore End Village Hall has been paid.
14. Receive concerns about the churchyard being waterlogged. I have referred this to the Church Warden.
15. Contacted Simmons and Sons re the chesnut tree on Ditchfield Common.
16. Submitted an application for the works on the trees at Ridge Close under TPOs.
17. Submitted an application for the works on the willow trees at the pond as this is in a Conservation Area.
18. Submitted the request for the grant towards the change in the website domain.
19. Requested the website is changed to www.laneendparishcouncil.gov.uk
20. Set up the Clerks email address – clerk@laneendparishcouncil.gov.uk
21. Sent emails to Councillors re setting up individual Parish Councillor email accounts.
22. Advertised the Planning Fields Maintenance Officer Position. Received several applications for the position.
23. Received an email from the Theatre on the Row inviting Councillors to meet re future plans.
24. Currently working on registering a postcode for Lane End Playing Fields.
25. I have received several complaints re overgrown hedges onto footpaths. I have written to the property owners and requested they cut the hedge back.
26. Attended several training courses and events.
27. Starting working on the VAT return, nearly complete.
28. The Clerk has worked 18 hours overtime, The Chairman agreed this should be paid.
29. Reported various issues on fixmystreet.
30. Fixmystreet is available via an app on your mobile phone, it detects your location and you can take a photograph to upload and submit. It's the easiest way to report issues to Bucks Council.

31. Checked AED units.
32. There will be no Parish Council Meeting in February.
33. Parish Council Meeting Date 2024 –

Meetings take place on the first Monday of the month at **7.30pm** unless otherwise stated:

Monday 8th April – Lane End Youth and Community Centre

Tuesday 7th May – Rackleys Chiltern Hills
(Annual Parish Meeting and Annual Parish Council Meeting)

Monday 13th May – Cadmore End Village Hall

Tuesday 4th June – Lane End Village Hall, Sycamore Room

Monday 1st July – Lane End Sports Pavilion

There will be no Parish Council Meeting in August

Monday 9th September – Lane End Youth and Community Centre

Monday 7th October – Cadmore End Village Hall

Monday 4th November – Lane End Sports Pavilion

Monday 2nd December – Lane End Youth and Community Centre
(Precept will be set).

Invitations to Meetings, Correspondence & Reports received –

1. Updates from Buckinghamshire Council:
 - 1.1 Street Trading Policy - Draft Proposals to Change Policy
 - 1.2 An update from Martin Tett, Leader of Buckinghamshire Council
 - 1.3 Buckinghamshire Best Kept Village Competition 2024 entry information
 - 1.4 Show your heart some love, women of Bucks!
 - 1.5 Young people speak up at the Bucks Youth Summit
 - 1.6 Latest news on Community Safety in Buckinghamshire
 - 1.7 Creating an age friendly Buckinghamshire for all
 - 1.8 New library collections will provide invaluable resource for families with children
 - 1.9 Money down the drain for company prosecuted for fly-tipping in Bucks
 - 1.10 Join the Bucks Great British Spring Clean

2. Other correspondence
 - 2.1 BMKALC: BC Street Licensing Consultation.
 - 2.2 Resolve Energy Newsletter
 - 2.3 Rennie Grove Hospice Care Newsletter
 - 2.4 Community Board - Come and join our FREE Teen festival for 13-16 year olds on Friday 12 April, Marlow
 - 2.5 Your latest news from the Chilterns National Landscape

Email from parishioner – “I spotted this article in the Bucks Free Press which refers to the new timetable. It shows that the Lane End to High Wycombe bus , Number4, is to be axed. I know many people rely on the bus to get to their workplace in Lane End but also the bus is used by residents to get to High Wycombe. I had a Ukrainian family living with me who used the bus regularly and the mother still uses the bus to get to Ridley Manor where she works.

[Arriva bus services axed in Bucks and new routes created | Bucks Free Press](#)”

- 2.6 SWCCB are proud to be collaborating with St Katherine's Retreat House, Parmoor near Frieth and the Lady Ryder Memorial Gardens for a Health and Wellbeing Open Day and afternoon tea on Saturday 13 July.
- 2.7 Police & Crime Bulletin Mar '24 - crime prevention, knife crime & more
- 2.8 Help for Buckinghamshire's village halls to #GoGreen
- 2.9 New Study: access to countryside by diverse communities
- 2.10 Learn how to be a Better Biker
- 2.11 Buckinghamshire Volunteer Matching Service appeal
- 2.12 Buckinghamshire Council seeks nominations on new EV charging point locations

- 2.13 Council's Energy Doctors making a difference: 400+ Bucks homes get green upgrades
- 2.14 March update from the PCC
- 2.15 Police & Crime Panel Violence Against Women & Girls Task & Finish Group publishes
- 2.16 Spring Budget, hedgerow protections and more from the week
- 2.17 The BIG Walk & Superhero Mile
- 2.18 His Majesty's Lord-Lieutenant of Buckinghamshire The Countess Howe announces new Deputy Lieutenant
- 2.19 Welcome to Chilterns National Landscape
- 2.20 Join the Bucks Great British Spring Clean