

LANE END PARISH COUNCIL



Notice of a Council Meeting of Lane End Parish Council

All Councillors are summoned to attend the meeting of the Parish Council

Notice is hereby given that the meeting of Lane End Parish Council will be held in public on Monday 13th May 2024 at 7.30pm in Cadmore End Village Hall

Members of the public are welcome to attend the meeting but may only participate during Public Participation (see below). There is an overall time limit of 15 minutes for this segment. Multiple speakers for the same item may wish to select a single speaker or to edit their own contribution to ensure the maximum number of speakers can be accommodated. No single speaker may speak longer than 3 minutes. Points raised, but not on this evening's agenda, may not be addressed at this meeting but will be answered during the working week or added to a future agenda as appropriate

AGENDA

- 1) **Public Questions**
- 2) **Apologies for absence** (v)
- 3) **Declarations of any personal or prejudicial interests** (v)
- 4) **Minutes** – Approval of the minutes from the -

- 4.1 Full Parish Council Meeting on Monday 8th April 2024 (p/c)
- 4.2 Closed Session Meeting on Monday 8th April 2024 (p/c)
- 4.3 Annual Parish Meeting on Tuesday 7th May 2024 (p/c)
- 4.4 Annual Parish Council Meeting on Tuesday 7th May 2024 (p/c)

- 5) **Matters arising from previous meeting** (v)
- 6) **Clerk's Report / Invitations to Meetings, Correspondence & Reports received** (p)
- 7) **Finance** – Approval of the accounts for May 2024 (p)
- 8) **Audit** -
 - 8.1 To receive the Internal Auditors report (p)
 - 8.2 Consider the Annual Governance Statement (p)
 - 8.3 Sign off the accounts Year Ending 31st March 2024 (p)
- 9) **Update re Pond Report and Costings** (p)
- 10) **Update re Parish Improvements** (p)
- 11) **Matters raised by Councillors** (v)
- 12) **Planning:** To consider new planning applications* (v)

*Planning applications may have been updated after the agenda has been issued and therefore won't be listed on the agenda but may still be discussed. Please contact The Clerk for further details.

- 13) **NEXT MEETING:** The next meeting will be held on Monday 4th June 2024 at Lane End Village Hall, Sycamore Room.

Meeting to be closed – *Exclusion of Public and Press, to exclude public and press in accordance with s1 (2) of the Public Bodies (Admission to Meetings) Act 1960 the press and public be excluded from the meeting during consideration of the item set out in Agenda item 15, due to the confidential nature of this item.*

It is proposed by the Chairman that the Public and Press be excluded from the remainder of the Meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 as matters which will be discussed are considered to be confidential

14) **Chalky Field** (p)

15) **Employee Matters** (p)

15.1 To discuss the position of Playing Fields Maintenance Officer

15.2 To agree to fund CiLCA training & additional hours

15.3 To discuss joining the Employee Assistance Programme

Hayley Glasgow
Clerk to Lane End Parish Council

Wednesday 8th May 2024

**(p) Paper Included (v) Verbal report (p/c) previously circulated.*

Planning Appendix

24/05747/VCDN

Land North East Of Great Stockwell Moor Common Lane End

Variation of condition 2 (plans) attached to PP 22/06325/FUL (change of use from Pasture land with erection of two detached two storey dwellings and detached double garages) to allow for alternative plans

24/05848/VCDN

9 High Street Lane End

Variation of condition 2 (plan numbers) attached to 19/05623/FUL (Demolition of existing rear extension, construction of new two storey rear extension incorporating basement steps to provide additional floor space to shop at ground floor and conversion of existing 2 bed flat to 2 x 1 bed flats) to allow for construction changes

24/05810/CTREE

Withurst Church Road Lane End

Reduce all round by up to 2 metres to form compact crown x 1 Cypress and fell as leaning due to overhead suppression from other trees x 1 Yew

24/05582/CTREE

Electricity Sub Station Garage Site Rear Of Pond Cottages High Street Lane End

Pollard by 15 metres to leave a height of 5- 10 metres to allow light into the properties x 1 Willow

April 2024 - The items below summarise the Clerks activities since the last meeting.

1. Please note the Parish Council meeting date change from Monday 2nd September to Monday 9th September.
2. Attended a CiLCA Taster training session.
3. Attended training sessions.
4. Attended interviews with four candidates for the position of Playing Fields Maintenance Officer.
5. Completed Year End Finances and taken to the Accounts for review.
6. Prepared all paperwork for the Audit.
7. The Internal Audit has been completed.
8. Arranged for a skip to be delivered to the Bunkers allotment site as agreed.
9. Have been in discussion with residents regarding co-ordinating the Community Speedwatch Scheme.
10. Arranged for plots 14 and 15 to be cleared at Bunkers allotments.
11. Completed the VAT return.
12. Submitted the VAT return to HMRC.
13. There was a dispute between tenants at one of the allotment sites. Tenants have been contacted separately.
14. Asked M H Groundcare for a quotation for works on the fir trees behind Meakes, awaiting quotation.
15. The Planning Application for the works to the tree at Ridge Close has been submitted.
16. Agreed to move approx. 30 tyres from a plot at Chalky Field to Norths Garage for disposal.
17. Reported various issues on fixmystreet.
18. Fixmystreet is available via an app on your mobile phone, it detects your location and you can take a photograph to upload and submit. It's the easiest way to report issues to Bucks Council.
19. Completed the details on the circuit website.
20. Checked AED units.
21. There will be no Parish Council Meeting in February.
22. Parish Council Meeting Date 2024 –

Meetings take place on the first Monday of the month at **7.30pm** unless otherwise stated:

Monday 8th April – Lane End Youth and Community Centre

Tuesday 7th May – Rackleys Chiltern Hills
(Annual Parish Meeting and Annual Parish Council Meeting)

Monday 13th May – Cadmore End Village Hall

Tuesday 4th June – Lane End Village Hall, Sycamore Room

Monday 1st July – Lane End Sports Pavilion

There will be no Parish Council Meeting in August

Monday 9th September – Lane End Youth and Community Centre

Monday 7th October – Cadmore End Village Hall

Monday 4th November – Lane End Sports Pavilion

Monday 2nd December – Lane End Youth and Community Centre
(Precept will be set).

Invitations to Meetings, Correspondence & Reports received –

1. Updates from Buckinghamshire Council:
 - 1.1 Fly-tipper receives suspended prison sentence for dumping asbestos roofing waste in Bucks
 - 1.2 Bucks Tree Mission flourishes with more than 193,000 trees planted so far
 - 1.3 World-renowned facility to support elite swimmers coming to Buckinghamshire
 - 1.4 Council unveils ambitious Housing Strategy for 2024-2029
 - 1.5 Majority of Bucks families get first choice primary school place
 - 1.6 Please park considerately on the school run
 - 1.7 Bin-spiring volunteers collect bagfuls of litter during Great British Spring Clean
 - 1.8 Buckinghamshire businesses celebrated as the 2024 King's Awards for Enterprise recipients revealed
 - 1.9 Could you join our fostering community in Buckinghamshire?
 - 1.10 Council partners with local wildlife charities and farmer to establish local Habitat Bank
 - 1.11 Recycled tyres help in mission to tackle road repairs in Bucks

2. Other correspondence
 - 2.1 Email from resident – “I moved to lane end about 8 months ago now and I live on The Row. It is really concerning me how fast people drive on the road - especially as many of us have pets and young children on the road. We have to cross the road to get to our cars due to lack of driveway and people speed down this road. It's only a matter of time before some one gets seriously injured or killed if nothing is done soon. Speed bumps or a speed camera or even a pedestrian crossing would help”.
 - 2.2 Police & Crime Bulletin Apr '24 - Get a postal vote; my top 5; GPS tagging...
 - 2.3 Campaign to Protect Rural England news
 - 2.4 Rural Payments Agency enews
 - 2.5 CPRE - Summer Newsletter 2024
 - 2.6 Email from Parishioner – “I did leave a phone message earlier then thought email could be better in this case. Cars, and this morning a large delivery van, have taken to parking on the pavement by the duck pond, the one near the Grouse and Ale, totally blocking access to any buggy or wheelchair. Two of the cars are there each day. We do need a constable in these cases, the road is dangerous enough at the best of times”.
 - 2.7 Open Spaces Society - April updates: Forty fighting years | Electric bikes | A recent campaigning win in Yorkshire
 - 2.8 Your latest news from the Chilterns National Landscape