

**LANE END PARISH COUNCIL
MINUTES OF THE FULL PARISH COUNCIL MEETING ON MONDAY 7th OCTOBER 2024 AT 7.30PM AT
CADMORE END VILAGE HALL**

ATTENDANCE: Cllr Coulter – Chairman, Dunning, Harries, Hunt, Graham, Nicolson Osborn & Wright.

BUCKINGHAMSHIRE COUNCILLOR – Cllr Dominic Barnes.

CLERK: Mrs Hayley Glasgow

MEMBERS OF THE PUBLIC: 10.

1) Apologies for absence

Apologies received from Cllrs Stewart and Bolton.

2) Declarations of any personal or prejudicial interests

None.

3) Members of the public are invited to address the council

4) Minutes – to be confirmed the minutes of the following meetings -

4.1 Full Parish Council Meeting on Monday 9th September 2024.

Council unanimously approved the minutes.

4.2 Closed Session Meeting on Monday 9th September 2024.

Council unanimously approved the minutes.

5) To receive matters arising from previous meeting

None.

6) To receive the Clerks Report / Invitations to Meetings, Correspondence & Reports received.

Council noted the Clerks Report.

Council noted that the External Audit has been received with no issues raised. Council thanked the Clerk.

7) Finance –

7.1 To agree the payments as listed in the accounts for October 2024

Council approved the expenditure of £21,229.18. Council noted the income received of £91,787.50. Council noted the current account closing balance of £232,429.26 as of 25th September 2024.

Prior to the meeting the Clerk received additional invoices; Cllr expenses changed from £46.40 to £46.27. BMKALC, £10.00 for Cllr training. Foliage works around the pond, £1428.00. Hedge works, £1068.00. PO Box, £424.20.

Council approved the additional invoices.

7.2 To receive the Expenditure against Budget Report

The expenditure is anticipated to come in on or under budget. Council noted the report.

7.3 Quotation to cut back hedge leading to Lane End Primary School (retrospective).

Council approved the quotation of £620.00.

7.4 Quotation for additional grass cutting on Moorend Common and Moor Common

Council approved the quotation to cut the common area outside Folly Cottages £150.00.

Council approved the quotation to cut the common area outside Underwood, Moor Common £450.00.

7.5 Donation Request – Frieth School PTA

The request for a donation of £500.00 from Frieth School was declined due to the school being outside of the Parish. Councillors voted, 2 in favor. 3 against. The other members of Council abstained.

7.6 Moorend Common – Squirrel control

In line with CS grant, Council agreed to purchase the Good Nature traps.

7.7 Clarion delivery

Council approved an increase to £150.00 per quarter.

8) To review the Council's Policies and Core Documents –**8.1 Environmental Sustainability Policy**

Council approved the Policy with the following amendment, add Moor Common to the list of land. It was agreed to advertise for a lay member in the next edition of Clarion.

8.2 Playground Procurement

Council approved the document with the following amendment, most equipment is aimed for 18 months to early teens. Add a clause for staged payments.

8.3 Terms of Reference – Working Groups

Council approved the document.

9) Chalky Field – Draft proposal for Clarion and Website – Information Release

Council agreed the document with a few amendments. The Clerk will amend the document and issue to Councillors for comment. It was agreed to put the document in the November Clarion and add to the noticeboards and Facebook page.

10) Allotments

Cllrs Wright, Stewart, Harries and The Clerk held a working group with tenants of Sandyfield Allotments. Council is in the process of dealing with an arrangement with the adjoining land owner. The land owner has agreed to undertake clearance works of uncultivated plots in exchange for a small section of land to widen the access to his property. A new access into Sandyfield Allotments would be installed. There was also discussion about an orchard and an area for waste.

A quotation of £1300.00 to cut the inside hedge at Bunkers Allotments was agreed. This is a one-off cut, tenants are expected to maintain the hedge going forward.

Cllr Wright will liaise with the contractor re quotations for clearance of plots and determine if those plots are viable to be let.

11) To receive an update re Parish improvements and to agree further projects

The new bench near the pond will be installed

Council agreed to pay for expenses for volunteers to install posts around the village green. Approx cost £70.00.

The pergola on Harris Garden has deteriorated. Raymond Good Joiners have submitted a quotation. Cllr Hunt will obtain another quotation. The Lane End Conservation Board will do some clearance works on the pergola. Cllr Dunning reported she has a pergola that could potentially be used.

12) CITV

Council approved the purchase of new Christmas lights, £730.00.

There is a Christmas tree at Bunkers that is being donated.

13) To receive items for the next agenda and matters raised by Councillors

The Street light in Bolter End, by the motorway bridge is overgrown with foliage. Clerk will obtain a quote to get foliage cut back.

Ditchfield Common there were two difference orchid species this summer.

The Clerk will contact the owners of Woodpeckers and ask them to remove the large builders bag on Moored Common.

14) Planning: To consider new planning applications*

24/07231/CTREE

2 Wesley Villas High Street Lane End

Reduce height by approximately 3 metres and cut back overhanging branches from neighbouring property by approximately 1.5 metres x 1 Bay Tree Hedge (H1), reduce crown by up to 0.5 - 1 metre x 1 Japanese Maple (T1) and reduce height by approximately 1 metre x 1 Holly tree (T2)

No comment.

24/07101/FUL

Jasmine Cottage, Finings Road, Lane End

Householder application for replacement timber windows.

No comment.

24/07220/FUL
Brecon Cottage, Marlow Road, Cadmore End
Householder application for construction of two storey side and rear extension and detached garage.
No comment.

24/07810/HEDGE
Chiltern Hill House, Church Road, Cadmore End
Removal of hedge.
Lane End Parish Council object to this application. Council doesn't feel that a large mature hedge needs to be removed to increase the size of a garden and create a nicer view.

24/07315/CTREE
Highfield Lodge, Finings Road, Lane End
No Comment.

15) **NEXT MEETING:** The next meeting will be held on Monday 4th November 2024 at Lane End Sports Pavilion.

Meeting Closed – 21.00.

Signed..... Dated.....