

**LANE END PARISH COUNCIL  
MINUTES OF THE FULL PARISH COUNCIL MEETING ON MONDAY 8<sup>th</sup> APRIL 2024 AT 7.30PM AT  
LANE END YOUTH COMMUNITY CENTRE**

**ATTENDANCE:** Cllr Coulter – Chairman, Cllrs Dunning, Graham, Harries, Hunt, Nicolson, Osborn, Stewart and Wright.

**BUCKINGHAMSHIRE COUNCILLOR** – Mark Turner.

**CLERK:** Mrs Hayley Glasgow

**MEMBERS OF THE PUBLIC: 5**

**1) Public Questions**

The Vicar Rev'd Philip Smith raised the issue of access to the Holy Trinity Church in Lane End. The current access to the churchyard is problematic, particularly for disabled visitors.

The Parish Council confirmed that the access from Finings Road via Ditchfield Common is owned by the Parish Council. The access at the back of the church, heading up the track towards E&R Meakes is also owned by the Parish Council up until you get to the dog waste bin. All the land within the churchyard is thought to be owned and the responsibility of the Holy Trinity Church.

Cllr Osborn raised the issue of potholes on the track from Finings Road to Ditchfield Common.

A Parishioner gave an update from the Lane End Players. The Lane End Players has recently offered a programme to the local community and is sponsoring two young people. They have attended a Master Class at Wycombe Swan. It was also reported that the Lane End Players have completely sold out of the Spring production three weeks in advance of the opening night.

A Parishioner commented that the section on the website relating to Chalky Fields needs to be updated. The Clerk will update this.

**2) Apologies for absence**

Apologies received from Cllrs Detsiny & Bolton. Buckinghamshire Councillors D Barnes, Z Mohammed.

**3) Declarations of any personal or prejudicial interests**

None.

Due to public interest the Chairman moved Planning forward on the agenda.

**4) Planning**

Meeting Closed for a Parishioner to comment.

A Parishioner attended the meeting regarding an objection to a possible pending retrospective a planning application - 9 High Street, Lane End.

The Parishioner stated that the owner of 9 High Street had planning permission to build an extension but it was built much higher and wider than originally approved.

A retrospective planning application has not been sent to the Parish Council yet. If and when this is received the Parish Council will be able to consider and comment.

A Parishioner asked if anything has moved on re the Golden Gough. The Parish Council hasn't received any updated information.

Meeting re-opened.

24/05768/CTREE

Woodlands Watercroft Lane Cadmore End

Reduce back by 3m, but only the overhanging branches to neighbouring garden to maintain and contain the crown ensuring it remains viable x Oak (T1), reduce the height and spread of the tree by up to 7m as blocking light from the surrounding gardens x 1 Oak (T6), cut back overhanging branches over garden by approximately 1-2 metres x group Beech, Hawthorn and Hazel (G12), fell due to Ash Dieback x 4 Ash (T2 - T5), reduce the height and spread of the trees by up to 8m to re-generate and grow healthily x 5 Oak (T7-T11)

No comment.

24/05529/FUL

1 Park Close Lane End

Householder application for proposed construction of front porch

No comment.

24/05580/CTREE

Skilmoor House Church Road Cadmore End

Reduce limbs overhanging garden and Beech tree (T1) by around 1 metre to create clear space between trees and improve light levels to the house and garden x 1 Oak (T2)

No comment.

24/05563/TPO

Skilmoor House Church Road Cadmore End

Reduce overall tree height by around 2 metres and radial spread by around 1.5 meters. This work is required in order to maintain the aesthetic value of the tree and contain the overall size of the tree in keeping with its location at the centre of the rear garden space of the property x 1 Beech (T1)

No comment.

24/05508/TPO

Grovelands Church Road Lane End

Remove 25% of epicormic growth in crown centre by thinning to encourage light into the canopy x 1 Oak (T1)

No comment.

## 5) Minutes

### 5.1 Approval of the Full Parish Council Meeting on Monday 4<sup>th</sup> March 2024

The council approved the minutes to be a true and accurate record. The Chairman signed the minutes.

### 5.2 Approval of the Closed Session Minutes on Monday 4<sup>th</sup> March 2024

The council approved the minutes to be a true and accurate record. The Chairman signed the minutes.

## 6) Matters arising from previous meeting

None.

## 7) Clerk's Report / Invitations to Meetings, Correspondence & Reports received –

The items below summarise the Clerks activities since the last meeting.

1. Parish Council meeting date change from Monday 2<sup>nd</sup> September to Monday 9<sup>th</sup> September.
2. Cllr Mark Turner has advised that some drainage works will take place in Cadmore End.
3. Some Councillors have been set up with PC email accounts. Other accounts still to be set up.
4. The Devolved Services has been returned and accepted by BC.
5. Concerns raised re parking at Chalky Fields by tenants accessing the allotments. An email has been sent to all tenants.
6. Concerns raised from a Parishioner re a homeowner laying gravel grids and gravel onto the piece of land on Moor Common next to their property.
7. Request for signage on Moor Common 'Slow down' and 'No parking on the Common' similar to the signs in Cadmore End. Parishioner to provide a map showing where they would like the signs.
8. The Playing Fields Maintenance Officer has been advertised.
9. The Lane End Village Fete will be on Saturday 15<sup>th</sup> June 2024.
10. Comments to the Planning Inspectorate re 2 Sycamore Cottages submitted.
11. Requested that the planning application for Chequers End Equestrian is called in.
12. The donation to the Holy Trinity Church has been paid.

13. The donation to Cadmore End Village Hall has been paid.
14. Receive concerns about the churchyard being waterlogged. I have referred this to the Church Warden.
15. Contacted Simmons and Sons re the chesnut tree on Ditchfield Common.
16. Submitted an application for the works on the trees at Ridge Close under TPOs.
17. Submitted an application for the works on the willow trees at the pond as this is in a Conservation Area.
18. Submitted the request for the grant towards the change in the website domain.
19. Requested the website is changed to [www.laneendparishcouncil.gov.uk](http://www.laneendparishcouncil.gov.uk)
20. Set up the Clerks email address – [clerk@laneendparishcouncil.gov.uk](mailto:clerk@laneendparishcouncil.gov.uk)
21. Sent emails to Councillors re setting up individual Parish Councillor email accounts.
22. Advertised the Planning Fields Maintenance Officer Position. Received several applications for the position.
23. Received an email from the Theatre on the Row inviting Councillors to meet re future plans.
24. Currently working on registering a postcode for Lane End Playing Fields.
25. I have received several complaints re overgrown hedges onto footpaths. I have written to the property owners and requested they cut the hedge back.
26. Attended several training courses and events.
27. Concerns raised re the bus service.
28. Starting working on the VAT return, nearly complete.
29. The Clerk has worked 18 hours overtime, Council agreed this should be paid.
30. Reported various issues on fixmystreet.
31. Fixmystreet is available via an app on your mobile phone, it detects your location and you can take a photograph to upload and submit. It's the easiest way to report issues to Bucks Council.
32. Checked AED units.
33. Parish Council Meeting Date 2024 –

Meetings take place on the first Monday of the month at **7.30pm** unless otherwise stated:

Monday 8<sup>th</sup> April – Lane End Youth and Community Centre

Tuesday 7<sup>th</sup> May – Rackleys Chiltern Hills  
(Annual Parish Meeting and Annual Parish Council Meeting)

Monday 13<sup>th</sup> May – Cadmore End Village Hall

Tuesday 4<sup>th</sup> June – Lane End Village Hall, Sycamore Room

Monday 1<sup>st</sup> July – Lane End Sports Pavilion

**There will be no Parish Council Meeting in August**

Monday 9<sup>th</sup> September – Lane End Youth and Community Centre

Monday 7<sup>th</sup> October – Cadmore End Village Hall

Monday 4<sup>th</sup> November – Lane End Sports Pavilion

Monday 2<sup>nd</sup> December – Lane End Youth and Community Centre  
(Precept will be set).

### Invitations to Meetings, Correspondence & Reports received –

1. Updates from Buckinghamshire Council:
  - a. Street Trading Policy - Draft Proposals to Change Policy
  - b. An update from Martin Tett, Leader of Buckinghamshire Council
  - c. Buckinghamshire Best Kept Village Competition 2024 entry information
  - d. Show your heart some love, women of Bucks!
  - e. Young people speak up at the Bucks Youth Summit
  - f. Latest news on Community Safety in Buckinghamshire
  - g. Creating an age friendly Buckinghamshire for all
  - h. New library collections will provide invaluable resource for families with children
  - i. Money down the drain for company prosecuted for fly-tipping in Bucks
  - j. Join the Bucks Great British Spring Clean
2. Other correspondence
  - a. BMKALC: BC Street Licensing Consultation.
  - b. Resolve Energy Newsletter
  - c. Rennie Grove Hospice Care Newsletter
  - d. Community Board - Come and join our FREE Teen festival for 13-16 year olds on Friday 12 April, Marlow
  - e. Your latest news from the Chilterns National Landscape

Email from parishioner – “I spotted this article in the Bucks Free Press which refers to the new timetable. It shows that the Lane End to High Wycombe bus , Number4, is to be axed. I know many people rely on the is bus to get to their workplace in Lane End but also the bus is used by residents to get to High Wycombe. I had a Ukrainian family living with me who used the bus regularly and the mother still uses the bus to get to Ridley Manor where she works.

[Arriva bus services axed in Bucks and new routes created | Bucks Free Press](#)”

- f. SWCCB are proud to be collaborating with St Katherine's Retreat House, Parmoor near Frieth and the Lady Ryder Memorial Gardens for a Health and Wellbeing Open Day and afternoon tea on Saturday 13 July.
- g. Police & Crime Bulletin Mar '24 - crime prevention, knife crime & more
- h. Help for Buckinghamshire's village halls to #GoGreen
- i. New Study: access to countryside by diverse communities
- j. Learn how to be a Better Biker
- k. Buckinghamshire Volunteer Matching Service appeal
- l. Buckinghamshire Council seeks nominations on new EV charging point locations
- m. Council's Energy Doctors making a difference: 400+ Bucks homes get green upgrades
- n. March update from the PCC
- o. Police & Crime Panel Violence Against Women & Girls Task & Finish Group publishes
- p. Spring Budget, hedgerow protections and more from the week
- q. The BIG Walk & Superhero Mile
- r. His Majesty's Lord-Lieutenant of Buckinghamshire The Countess Howe announces new Deputy Lieutenant
- s. Welcome to Chilterns National Landscape
- t. Join the Bucks Great British Spring Clean

### 8) Finance - Approval of the accounts for April 2024

Council approved the expenditure of £14,261.76. Council noted the income received of £0.00. Council noted the current account closing balance of £115,458.85 as of 31<sup>st</sup> March 2024.

Moved the restricted funds into the reserve account, as listed on the I&E report.

### 8 To note the Asset Register

The Parish Council noted the Asset Register.

### 9 To note the Risk Schedule & Risk Assessment Report

The Parish Council noted the Risk Schedule and the Risk Assessment Reports.

### 10 Parish Improvements

Council agreed the paper. Cllr Hunt will begin to contact the relevant people.

### 11 Skips – Allotment sites

The Parish Council agreed to order a 10 cubic yard skip for the Bunkers. Cllr Harries will speak to allotment plot holders at Chalky Fields to ascertain if a skip is required. The cost per skip is £375.00 plus VAT.

There are 25 tyres at Chalky Fields Allotments. Council agreed to get these moved to Norths Garage and they will dispose of them.

**12 To receive the Pond Assessment Report**

The Clerk sent the pond assessment report to Councillors prior to the meeting.  
Cllr Graham reported that the ponds are polluted and not currently in a good state. Cllr Graham is waiting for a report from a Highways Engineer to see if we can get the road run off redirected for the pond near the Grouse and Ale.  
Cllr Graham has a meeting with a contractor re the works and costings for the ponds.  
Some Councillors felt that a lot of the report has been lifted from previous reports and were disappointed that Ditchfield pond was named incorrectly.  
The Parish Council doesn't own Foundry pond (the pond on The Row).  
Cllr Graham sent surveys to 100 Parishioners and received feedback from this.  
Council will await the final report and costings, and this will be debated again.  
The Parish Council thanked Cllr Graham for her work.

**13 Matters raised by Councillors**

Cllr Graham expressed thanks to the conservation group for planting another 60 saplings.  
Cllr Nicolson thanked the Lane End Village Hall for hosting the meeting re the regeneration project. Over the past two years the Village Hall has lost £10,000.00 due to income and running costs.  
Cllr Nicolson gave The Clerk a copy of the accounts for Lane End Village Hall and requested this was circulated to Councillors.  
Cllr Nicolson requested that if Parish Councillors represent LEPC on an outside Committee/Association. The Committee/Association should provide a copy of their accounts to Council.  
Cllr Nicolson raised the issue of a public consultation regarding the spending of capital receipts and stated that he is very committed that the PC should go out to Public Consultation. He believes the Council need to discuss whether they are going to do a consultation and if not how the PC are going to explain why.  
The Parish Council received a letter from Theatre on the Row and there was a question as to whether the PC will hold a public consultation.  
Cllr Coulter reported that the PC has agreed that there should be a consultation but haven't agreed the format.  
The Parish Council thanked a Parishioner who regularly picks up litter and has set up the Lane End Litter Magnets.  
Cllr Coulter and Dunning would like to raise matters in Closed Session.  
Cllr Nicolson asked if Rackleys can set up microphones for the Annual Parish Meeting and if this year we can offer more refreshments at the APM. The Clerk will look into this.

**14 NEXT MEETING:** The next meeting will be held on Tuesday 7<sup>th</sup> May – Rackleys Chiltern Hills (Annual Parish Meeting and Annual Parish Council Meeting).

The normal Parish Council Meeting will be on Monday 13<sup>th</sup> May – Cadmore End Village Hall

Meeting closed 20.29.

Signed..... Dated.....