



The Parish Council

Lane End Parish Council, PO Box 1616, High Wycombe, HP12 9FS. Tel: 01494 437111.
e-mail: clerk@laneendparishcouncil.gov.uk

To members of the Council

You are hereby summoned to attend the meeting of Lane End Parish Council on **Monday 20th January 2025 at 7.30pm at Lane End Sports Pavilion** for the purpose of transacting the following business.

Mrs H Glasgow, Clerk to Lane End Parish Council

Wednesday 15th January 2025

Members of the public are invited to address the council

Members of the public are welcome to attend the meeting but may only participate during Public Participation. There is an overall time limit of 15 minutes for this segment. Multiple speakers for the same item may wish to select a single speaker or to edit their own contribution to ensure the maximum number of speakers can be accommodated.

No single speaker may speak longer than 3 minutes. Points raised, but not on this evening's agenda, may not be addressed at this meeting but will be answered during the working week or added to a future agenda as appropriate.

AGENDA

- 1) **Apologies for absence** (v)
- 2) **Declarations of any personal or prejudicial interests** (v)
- 3) **Minutes** – to confirm the minutes of the Full Parish Council Meeting on Monday 2nd December 2024 (p/c)
- 4) **Planning:** To consider new planning applications (v) - see planning appendix
- 5) **To receive the Clerks Report / Invitations to Meetings, Correspondence & Reports received** - see appendix (p)
- 6) **Finance** –
 - 6.1 Approval of the accounts for January 2025 (p)
 - 6.2 Expenditure against Budget Report 2024/25 (p)
 - 6.3 Draft Budget 2025/26 (p)
 - 6.4 Precept 2025/26 (p)
- 7) **To discuss the co-option of a new Parish Councillor** (v)
- 8) **To adopt the revised NALC Model Standing Orders** (p)
- 9) **To consider adopting a Procurement Policy** (p)
- 10) **Chalky Fields** –
 - 10.1 Update regarding sale of the site (v)
 - 10.2 Capital projects (p)
 - 10.3 Update re consultation/expressions of interest (v)
 - 10.4 To select a working group: expressions of interest (v)
- 11) **To discuss changing contractors for emptying of the dog waste bins** (p)
- 12) **Request from Lane End Conservation Group for a small shed at Lane End Playing Fields** (v)
- 13) **To discuss the Neighbourhood Plan** (v)
- 14) **To consider undertaking a Best Kept Village Project** (p)
- 15) **To receive items for the next agenda and matters raised by Councillors** (v)

16) Date of Next Meeting – Monday 3rd March 2025 at Cadmore End Village Hall.

Meeting to be closed – *Exclusion of Public and Press, to exclude public and press in accordance with s1 (2) of the Public Bodies (Admission to Meetings) Act 1960 the press and public be excluded from the meeting during consideration of the item set out in Agenda item 15, due to the confidential nature of this item.*

It is proposed by the Chairman that the Public and Press be excluded from the remainder of the Meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 as matters which will be discussed are considered to be confidential

17) Employee Matters (v)

Appendix – Expenditure- Expenditure – January 2025

£6.20	Business banking charge
£1506.07	Street lighting supply
£5501.96	Salaries / tax / NI / pension
£641.96	Office expenses
£2532.00	Clarion editor / printing
£105.85	Water supply - allotments
£1568.14	Grass cutting
£184.80	Environmental waste
£1172.63	Christmas in the Village
£418.00	Subscriptions
£180.00	Website
£1412.36	Street lighting maintenance
£2552.00	Car park tidy grass cutting, fertilise pitches. Repair dog waste bin, repair cladding, leaf clearance.

Appendix – Clerks Report

1. Meeting dates for 2025:

There will be no Parish Council meeting in February

Monday 3rd March – Cadmore End Village Hall

Monday 7th April – Lane End Sports Pavilion

Monday 28th April – Annual Parish Meeting – Rackleys Chiltern Hills

Monday 12th May – Annual Parish Council Meeting & Normal Meeting – LEYCC

Monday 2nd June – Lane End Sports Pavilion

Monday 7th July – Cadmore End Village Hall

There will be no Parish Council Meeting in August

Monday 1st September – Lane End Sports Pavilion

Monday 6th October – LEYCC

Monday 3rd November – Lane End Sports Pavilion

Monday 1st December – Lane End Sports Pavilion

2. I responded to residents of Cadmore End Residents Association (CERA) re the street lighting request. If the PC installs photocells to go off between certain times we need to ensure this is what the majority of residents in the Cadmore End area would opt for. They are very expensive to replace. The CERA has asked if the PC can write to every house in the Cadmore End area to gauge opinion. Councillors to comment.
3. I have issued the 'Expression of Interests' statement on social media, website and noticeboards. This has also been published in the Clarion.
4. Working with Cllr Stewart re appointments of professional advisers and Contract Finder/Find a Tender.
5. Parishioner has requested the hedge in Finings Road car park is cut back, I have contacted the Parking Services department at BC.
6. Received a request for a shield over a street light on Marlow Road, awaiting quotation.
7. Sent an Expression of Interest for the 25/26 BC Devolution Agreement.

8. Planning Ref 24/07680/R9FUL, will be called in to be discussed by BC Committee.
9. I have asked M H Groundcare to go ahead with the quotation for the works on the conifers.
10. I have asked RCH Services to go ahead with the allotment clearance.
11. I have asked M H Groundcare to clear the pallets
12. I have asked M H Groundcare to go ahead with the works from the tree safety inspection.
13. Reported several street lights as not working.
14. Fixmystreet is available via an app on your mobile phone, it detects your location and you can take a photograph to upload and submit. It's the easiest way to report issues to Bucks Council.
15. Checked AED units.

Appendix– Reports and correspondence received

Buckinghamshire Council –

1. Latest news from Buckinghamshire Libraries
2. Have your say on making local places safe to live, visit and work in
3. Teach in Bucks fair - 8 February 2025
4. Buckinghamshire Council reports significant progress in climate change and air quality efforts
5. Next phase of Moving Traffic Enforcement cameras goes live this month
6. New and improved Library Flex model approved for eight Bucks libraries
7. Council produces balanced budget amidst financial challenges
8. Buckinghamshire residents announced in The King's New Year Honours
9. An update from Martin Tett, Leader of Buckinghamshire Council
10. Latest news from Buckinghamshire Libraries
11. Buckinghamshire branches out and creates its eighth Tiny Forest
12. An update from Martin Tett, Leader of Buckinghamshire Council
13. No ifs, no butts – Council demonstrates its zero-tolerance on sales of illegal tobacco, cigarettes and vapes

Other –

1. Correspondence from Parishioner:
 “Several years ago the residents of Shotfield Road were stopped from parking the road verge when a rail fence was erected. Lately the green spaces(not the road verge) around Forgetts and Thorne road are being used as a car park. I appreciate that parking is a premium but if two wheels on a verge was stopped why not this. Or instead of putting up fences, we look at solutions. If Shotfield Road had been widened by 1-2 ft it would be more user friendly and in an emergency would mean that all emergency services would be able to again access. God forbid there was a fire in any of the houses in the middle of this street”. Councillors to comment.
2. Your latest news from the Chilterns National Landscape
3. News from the Heart of Bucks
4. The new NPPF: what's the impact for local councils and neighbourhood plans?
5. News for Town & Parish Councils from Buckinghamshire Council
6. RPA News December 2024
7. Prison sentence for fraudster who targeted vulnerable Bucks resident
8. Management plan consultation launched today – Chiltern National Landscapes
9. Latest news on Community Safety in Buckinghamshire
10. LEYCC AGM Minutes

Appendix - Planning

24/08043/VCDN

Bolter End Farm Finings Road Lane End

Removal of condition 1 (removal of building) attached to pp 16/07455/FUL (Retention of existing mobile home with decking to front for housing of agricultural worker (retrospective)) to allow permanent retention of the mobile home to accommodate a rural worker

24/07935/CLP

Brecon Cottage Marlow Road Cadmore End

Certificate of lawfulness for proposed construction of single storey rear extension

24/07815/FUL

8 Daisy Cottages Church Path Lane End

Householder application for construction of single storey rear extension

24/07808/FUL

Hillcrest Fingest Lane Bolter End

Householder application for installation of a domestic 12kW air source heat pump

24/07654/FUL

Windermere Park Lane Lane End

Householder application for construction of external staircase and first floor entrance

24/07721/FUL

Manchester House High Street Lane End

Change of use of existing beauty salon to residential use comprising provision of 1 bed flat

24/07694/ADRC

Land South Of Abbey Business Centre Edmonds Road Lane End

Application for approval of details subject to Condition 18 (Renewables) of Planning approval 21/06092/FUL