



Lane End Parish Council, PO Box 1616, High Wycombe, HP12 9FS. Tel: 01494 437111.
e-mail: clerk@laneendparishcouncil.gov.uk

To members of the Council

You are hereby summoned to attend the meeting of Lane End Parish Council on **Monday 3rd March 2025 at 7.30pm** at **Cadmore End Village hall** for the purpose of transacting the following business.

Mrs H Glasgow, Clerk to Lane End Parish Council

Wednesday 26th February 2025

Members of the public are invited to address the council

Members of the public are welcome to attend the meeting but may only participate during Public Participation. There is an overall time limit of 15 minutes for this segment. Multiple speakers for the same item may wish to select a single speaker or to edit their own contribution to ensure the maximum number of speakers can be accommodated.

No single speaker may speak longer than 3 minutes. Points raised, but not on this evening's agenda, may not be addressed at this meeting but will be answered during the working week or added to a future agenda as appropriate.

AGENDA

- 1) **Apologies for absence** (v)
- 2) **Councillor Sophie Enright to sign the Declaration of Acceptance of Office** (v)
- 3) **Declarations of any personal or prejudicial interests** (v)
- 4) **Minutes** – to confirm the minutes of the Full Parish Council Meeting on Monday 20th January 2025 (p/c)
- 5) **Planning:** To consider new planning applications (v) - see planning appendix
- 6) **To receive the Clerks Report / Invitations to Meetings, Correspondence & Reports received** - see appendix (p)
- 7) **Finance** –
7.1 Accounts for February 2025 (p)
7.2 Donation request from the Twinning Association (p)
- 8) **Chalky Fields** (v)
- 9) **Quotation for replacement trees at Ridge Close under TPO's** (p)
- 10) **To agree to use 'mytenders' for the Tender process** (p)
- 11) **To discuss the LEYCC fundraising event on 7th June 2025** (v)
- 12) **To form a working group for Sandyfield Allotments** (v)
- 13) **To discuss an electronic communications newsletter** (p)
- 14) **Update regarding the Earth Week Project** (v)
- 15) **Report of areas of dilapidation submitting from a Parishioner** (p)
- 16) **Update regarding Grant Applications for the Children's Playground** (v)
- 17) **To receive items for the next agenda and matters raised by Councillors** (v)

18) Date of Next Meeting – Monday 7th April 2025 at Lane End Sports Pavilion.

Meeting to be closed – *Exclusion of Public and Press, to exclude public and press in accordance with s1 (2) of the Public Bodies (Admission to Meetings) Act 1960 the press and public be excluded from the meeting during consideration of the item set out in Agenda item 15, due to the confidential nature of this item.*

It is proposed by the Chairman that the Public and Press be excluded from the remainder of the Meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960 as matters which will be discussed are considered to be confidential

19) To discuss the Parish Council Website (p)

20) Employee Matters (v)

Appendix – Expenditure- Expenditure – February 2025

£1556.21	Street lighting supply
£5034.98	Salaries / tax / NI / pension
£338.46	Office expenses
£450.00	Clarion editor / printing
£8655.00	Tree works
£17.58	Water supply - allotments
£1568.14	Grass cutting
£184.80	Environmental waste
£55.00	Allotments
£100.20	Christmas in the Village
£152.40	Pavilion alarm systems
£15.00	Website
£4010.45	Street lighting maintenance
£2076.00	Project developments

Appendix – Clerks Report

1. Meeting dates for 2025:

Monday 7th April – Lane End Sports Pavilion

Monday 28th April – Annual Parish Meeting – Rackleys Chiltern Hills

Monday 12th May – Annual Parish Council Meeting & Normal Meeting – LEYCC

Monday 2nd June – Lane End Sports Pavilion

Monday 7th July – Cadmore End Village Hall

There will be no Parish Council Meeting in August

Monday 1st September – Lane End Sports Pavilion

Monday 6th October – LEYCC

Monday 3rd November – Lane End Sports Pavilion

Monday 1st December – Lane End Sports Pavilion

2. M H Groundcare has started the tree safety inspection works.

3. Tree works and remedial ground works completed at Lane End Playing Fields.

4. Tree works completed at Ridge Close. Quotation to replace trees with a TPO pending.

5. Clerk received 29 expressions of interests re the use of funds from the sale of chalky field.

All applicants were asked to complete a grant application form.

6. All expressions of interests have been logged and supporting paperwork collated. This was sent to the members of the spending priorities group for review.

7. The information request from residents of Cadmore End has been put in Clarion, added to the website and facebook page.

8. I am currently looking into appropriate bank accounts to receive the Chalky Fields funds.

9. Hard copy election papers can be sought from the Clerk if you are unable to print these.

10. I have arranged to change contractors for emptying of the dog waste bins. The new contract will start on 1st April 2025.
11. Nicolas King Homes have installed some advertising material on the Marlow Road, near the entrance to Chalky Field.
12. I have been advised that the planning application on Handleton Common for Belmont, Planning Ref 24/07680/FUL, change of use has been approved. A Councillor did attend the planning committee on behalf of LEPC/residents and spoke against the application, however the comments were unsuccessful. There is no right of appeal.
13. I have received several complaints regarding the state of the track at Ditchfield Common.
14. Advertisers for Clarion have been invoiced for adverts for the coming year.
15. Received several complaints regarding 'fly-posting' I contacted the company on two occasions and asked them to remove their signs.
16. Submitted the Precept request form and additional required information.
17. Uploaded the PCs budget and Precept to the website.
18. The Clerk is in the process of attending a course re AI for Councils.
19. The Clerk attended a briefing on the elections process.
20. Arranged for SSE to cut back some overhanging branches on a track to Moor Common.
21. Obtained some land registry documents regarding an issue with parking.
22. After much chasing, Buckinghamshire Council have cut back the hedges in the Finings Road car park.
23. Residents have raised concerns regarding anti-social behaviour in the Finings Road car park. Contacted the Police and they have agreed to make regular checks in the area.
24. Meeting arranged with Cllr Stewart and Solicitor to discuss progressing the new entrance to Sandyfield Allotment site.
25. Reported several street lights as not working.
26. Fixmystreet is available via an app on your mobile phone, it detects your location and you can take a photograph to upload and submit. It's the easiest way to report issues to Bucks Council.
27. Checked AED units.

Appendix– Reports and correspondence received

Buckinghamshire Council –

1. Latest news from Buckinghamshire Council
2. Upgraded CCTV system being rolled out across Buckinghamshire
3. Council ensures compliance with Listed Building Enforcement Notice
4. Court upholds council decision to refuse taxi licence over public safety concerns
5. Council spearheads partnership working to address increase in vehicle related crime
6. The Healthy Start Scheme - get help to buy fresh fruit and veg
7. Buckinghamshire Lottery: Win big, give back and make a difference!
8. Buckinghamshire taxi driver refused licence to ensure public protection
9. Council successfully prosecutes local business for serious failing in health and safety
10. Man fined after being caught dumping mattresses at fly-tipping hotspot
11. Council unveils comprehensive carers strategy
12. Buckinghamshire Council adopts new cycling and walking strategy
13. Council adopts first county-wide strategy for facilities for physical activity and sport
14. Buckinghamshire welcomes three new Deputy Lieutenants

Other –

1. I received a Consultation Document for the Conversion of Lane End Primary School to Academy Status. Lane End Primary School is exploring the opportunity to convert to academy status and join Chiltern Way Academy Trust, a well-established and highly regarded academy trust currently specialising in Special Educational Needs and Disabilities (SEND).

I have contacted Buckinghamshire Council regarding if this will impact LEYCC, they advise that they do not foresee this impacting the community centre.

2. Correspondence from a parishioner "Has the Parish Council got this issue in hand? I am fairly sure you are aware of the amount of gas cannisters and rubbish left by an unruly group on regular occasions. It may well be this same group who also uproot sapling trees and kick over the wheelie bins. One young man was seen driving out of the doctors car park still inhaling the gas from a balloon as he drove out onto the main road and off in the Stokenchurch direction. On the Lane End Facebook page parishioners seem to be saying many of these drug users are coming in from outside the Parish, but meeting some locals for the evening where they share gas cannisters and drink. Are the police aware? Would CCTV be a deterrent (or at least a sign saying 'CCTV is in operation' - even if it isn't). The latter might just send the cannisters down the road of course!".

3. Correspondence from a parishioner "There is a lowered kerb between Londis and the newsagent which is to allow wheelchairs to get up onto the pavement if they are coming in from the car park end.

I have had to help a wheelchair user get up onto the pavement again today. They reported having this issue many times. It is very embarrassing and frustrating for them to have to ask a member of the public to tip their chair and get them up onto the kerb. The problem is cars parking there even when there are plenty of car parking spaces available. Very lazy.

The solution would be to simply paint a 2 metre double yellow line along the dropped kerb edge so cars will be aware this is an access point for wheelchairs".

4. Correspondence from a parishioner "Can you confirm if the Parish Council have plans in place to repair Church Path to a standard which will last more than a few years, as the previous works only did it will require a more permanent fix".

5. Correspondence from a parishioner "The "road/ track" that runs from the village hall down to the Church , has become very difficult to drive down due to potholes and general poor maintained, intact this could also be said of the other access track via the Frieth Road. This is becoming even unsafe to walk down without the risk of stumbling / falling especially for the older and less able bodied people. It must be almost impossible to get a mobility scooter or wheelchair down there safely, the potholes need filling please.

The Church and Churchyard should be easily and safely accessible to all, if the Parish Council is not responsible for its upkeep, please can it enforce repairs are duly carried out by those that are. Maybe even monies from the land that is being sold can be put toward this work".

6. Correspondence from a parishioner "I'd like to add our voices to the chorus of dismay you've been receiving about the state of Church Path. I've just had a knee operation so am in no position to offer to help fill these terrible holes in, but surely the Parish Council can contribute something towards the maintenance of the track, leading to one of the prime centres of village life? Our car has just had a puncture, and I notice a neighbour's car has also got a puncture, which may or may not be attributable to the pot holes. As the acquisition of land near Chalky Fields is being trumpeted on very intrusive flags and hoardings, surely the Council can spend some of its profits from this sale on Church Path grading and infilling?".

7. Grow Together Bucks community allotment

8. Information from Red Kite Radio, covering Lane End

9. Information from the Campaign to Protect Rural England

10. Community Impact Bucks – Rural Housing

11. Keep Britian Tidy

12. Freedom of Information Request received – "Please confirm how the Section 106 Developer Contributions for Chalky Fields, Lane are being used to benefit the Lane End Community".

A reply has been sent. Council will need to decide how to spend the S106 funds, once these are received.

Appendix – Planning

25/05198/FUL

Manchester House High Street Lane End

Change of use of existing beauty salon to residential use to incorporate the space into the main dwelling (alternative scheme to pp 24/07721/FUL)

25/05189/VCDN

Land North East Of Great Stockwell Moor Common Lane End

Variation of condition 2 (plan numbers) attached to 22/06325/FUL (Change of use from Pasture land with erection of two detached two storey dwellings and detached double garages) to allow for change of design

25/05188/ADRC

Land North East Of Great Stockwell Moor Common Lane End

Application for approval of details subject to conditions 3 (materials and finishes), 4 (surfacing materials), 10 (landscaping) and 13 (means of enclosure) of planning approval ref: 22/06325/FUL

25/05044/VCDN

2 Sycamore Cottages Church Road Lane End

Variation of condition 1 (plan numbers) attached to 22/05263/FUL (Householder application for construction of ancillary residential outbuilding, including external alterations) to provide a first floor bathroom and window

25/05043/MINAMD

2 Sycamore Cottages Church Road Lane End

Proposed non-material amendment to permission Householder application for construction of ancillary residential outbuilding, including external alterations (retrospective) granted under planning ref: 22/05263/FUL

25/05007/ADRC

Land Rear Lane End Pumping Station Marlow Road Lane End

Application for approval of details subject to condition 26 (pumping station) of planning approval ref: 21/07121/FUL