

Lane End Parish Council Transparency Code

This was approved at the meeting on Monday 9th September 2024 and will be reviewed annually.

The Local Government Transparency Code 2015 ('the Code') came into effect on 1 April 2015. The Code is issued by the Secretary of State for Communities and Local Government in exercise of powers under section 2 of the Local Government, Planning and Land Act 1980, and replaces any previous codes issued in relation to authorities in England under those powers.

The Code does not replace or supersede the existing framework for access to and re-use of public sector information provided by the:

- Freedom of Information Act 2000 (as amended by the Protection of Freedoms Act 2012)
- Environmental Information Regulations 2004
- Re-use of Public Sector Information Regulations 2005
- Infrastructure for Spatial Information in the European Community regulations 2009
- Sections 25 and 26 of the Local Audit and Accountability Act 2015 which provides rights for persons to inspect a local authority's accounting records and supporting documentation, and to make copies of them.

Local Government Transparency Code 2015

Lane End Parish Council complies with the Code where applicable, by publishing the required information on its website:

Information to be published quarterly:

- **Expenditure exceeding £500** – Details of all expenditure is listed monthly within the meeting minutes.
- **Government Procurement Card transactions** – Lane End Parish Council does not use a GPC.
- **Procurement Information** – not applicable at this current time.
- **Local Authority land** – Lane End Parish Council's Land Assets.
- **Social housing assets** – Lane End Parish Council does not have any social housing stock.
- **Grants to voluntary, community and social enterprise organisations** – Details of all grants paid to voluntary, community and social enterprise organisations are listed monthly within the meeting minutes.
- **Organisational chart** – Lane End Parish Council employs only the Clerk and she is also the Responsible Finance Officer, on a permanent part-time basis.
- **Trade union facility time** – Not applicable.
- **Parking account** – Lane End Parish Council does not own or operate any parking facilities.
- **Parking spaces** – Lane End Parish Council does not own or operate any parking facilities.
- **Senior salaries** – Lane End Parish Council has no employees earning in excess of £50,000.00.
- **Constitution** – Lane End Parish Council's constitution is made up of the Standing Orders, Financial Regulations and Code of Conduct (available on our policies page).
- **Pay multiple** – Lane End Parish Council employs only one member of staff.
- **Fraud** – Lane End Parish Council does not handle fraud enquiries.

Information to be published once:

- **Waste contracts** – Lane End Parish Council employs a contractor to empty the dog waste bins. Information within the minutes.

Transparency Code for Smaller Authorities

In addition to the above information, the Parish Council publishes the information required by the Transparency Code for Smaller Authorities:

Information to be published annually on the website:

- **All items of expenditure above £100** – Listed within the monthly minutes.
- **End of year accounts** – Please refer to our accounts page.
- **Annual governance statement** – Please refer to our accounts page.
- **Internal audit report** – Please refer to our accounts page.
- **List of councillor responsibilities** – Please refer to our members page.
- **Details of public land and building assets** – Lane End Parish Council Assets.

Information to be published more frequently than annually:

- **Minutes, agendas and meeting papers of formal meetings** – Please refer to our draft minutes, minutes and agenda pages.